

**WEST LINN-WILSONVILLE SCHOOL DISTRICT
SCHOOL BOARD POLICY**

Current File: DFG
Adopted: 12-04-06

INCOME FROM SCHOOL PROGRAMS AND SERVICES

Products offered for sale through school programs shall not be considered income producing for the district. Customers shall be charged on the basis of materials used and the incidental costs of providing the product.

The instructor in charge of a particular program shall be responsible for setting prices or charges. All money received for all sales shall be turned into the school's business office each day. Money received shall go into the district's general fund. Refunds will be made if there is an overcharge.

Receipts shall be given for money received for goods.

END OF POLICY