

**WEST LINN-WILSONVILLE SCHOOL DISTRICT  
SCHOOL BOARD POLICY**

Current File Code: DJG  
Date Policy Reviewed and Re-Adopted: 12-04-06

---

**VENDOR RELATIONS**

Sales representatives of companies doing business or wishing to do so with the West Linn-Wilsonville School District shall present their services, materials, or equipment the first time they make a call. Appointments should be made by sales people. District personnel involved in purchasing shall not be required to organize their time solely for the convenience of sales personnel.

The district will not purchase supplies or materials from a staff member of the school district, or from a member of the household of the staff member. Neither will the district purchase supplies, materials, or services from a member of the Board or from a member of his or her household or from a firm in which he or she holds a major interest.

Employees of the district will not endorse products, services, or vendors in any way that will imply district endorsement.

Exceptions to this policy must be explicitly approved by the Board.

END OF POLICY