

**Attendance:
Reporting Absences or Excusing your Student:**

When your student is going to be or has been absent please notify the Attendance Secretary, Brenda Freeman at freemanb@wlwv.k12.or.us. If your student has a last minute appointment or you have an urgent message please email Brenda at freemanb@wlwv.k12.or.us or call 503-673-7811. For non-urgent messages please call 503-673-7812. Leave a message with the date, time and reason for your students absence and spell your students last name. Please refer to the Student Handbook or the WLHS website for Attendance Policies and Procedures.

RULES FOR STUDENT PARKING

1. Students are not allowed to park in staff parking lots. Unauthorized vehicles may be towed at owner's expense.
2. All Oregon State driving laws and rules must be obeyed at all times.
3. All WLHS driving rules and regulations must be obeyed at all times. Refer to student planner.
4. Student must display parking permit hanger on vehicle mirror at all times while being parked in student parking lots.
5. Student must park in assigned parking space only.
6. Student must inform office of lost or damaged parking permits. Replacement permit may result in an additional fee.
7. Vehicles reported illegally parked in staff or student parking lots may be towed at owner's expense without warning.
8. Vehicles parked on grass, dirt, concrete, fire lanes, or any unauthorized area may be towed at owner's expense.
9. Inappropriate behavior may result in loss of parking privileges.
10. **Parking permits are non – transferable. Permits may not be exchanged or sold. Permits will immediately be revoked for the involved students and future parking applications will not be considered. Disciplinary procedures may occur.**
11. Retriever Towing : 503-222-4763.
12. Providing false information may result in loss of parking privileges and possible school and legal consequences.
13. **A valid Oregon driver's license is required prior to obtaining a permit hanger.**
14. A copy of the Passenger Registration will be required on all vehicles that are parked in school parking lots.
15. **Underclass students without a valid parking permit receiving multiple parking citations for parking in unauthorized parking may forfeit future opportunity to apply for a parking permit.**
16. Students who, after the first quarter, are “**Chronically Absent**” from school will lose their parking privilege. “**Chronically Absent**” means students miss **10% or more of the school year.**
17. **Parking fees are non-refundable.**

