



West Linn-Wilsonville School District

MEALS PLUS REGISTRATION/NEW ACCOUNT SET-UP DIRECTIONS FOR CUSTOMERS

- Please go to the www.k12paymentcenter.com website. (This website can also be accessed by going to the District website, Department tab then Nutrition Services.)
- On the website main page is SIGN IN HERE and an orange REGISTER NOW button.
- To create an account, click the orange REGISTER NOW button.
- At the bottom of the page, click the orange START REGISTRATION button.
- You will then be on the CREATE NEW USER page. Fill in the information. There is no fee for a "Basic Account." Check the Terms of Use button then the orange REGISTER ME button at the bottom of the page.
- You will be on the HOME page. Click the blue link to MANAGE STUDENTS. Add your student. (The student's 6 digit district ID number will be needed.) Click the orange SAVE STUDENT button.
- Click the orange ADD NEW STUDENTS button to add siblings if needed.
- Click the BLUE SHOPPING CART on the left to make a payment. Please follow the steps to do so.
- You should receive an email confirmation that your registration and payment was successful.

Nutrition Services

2755 SW Borland Rd • Tualatin, OR 97062 • (503) 673-7992 or Fax (503) 638-0486

www.wlww.k12.or.us District Website

linstror@wlww.k12.or.us Nutrition Office Email Contact