



## West Linn – Wilsonville Schools

**Long Range Planning Committee Meeting  
Administration Building  
22210 SW Stafford Rd, Tualatin, OR 97062  
November 16, 2016, 6:00 PM**

### Agenda

1. Call to Order                      6:05 pm Admin Boardroom
  
2. Roll Call:                              **David Lake**                              **Samy Nada**  
   **Doris Wehler**                              **R. B. Brandvold**  
   Kent Wyatt                                      **Grady Nelson**  
   **Mike Jones**                                      **Chealsea Martin (Board Liaison)**  
   Kathy Ludwig                                      **Tim Woodley**  
   **Amy Berger**                                      **Remo Douglas**  
   **Andrew Kilstrom (Reporter)**
  
3. Introductions were made around the group as there was a new committee member at the meeting, Samy Nada who was appointed at the last board meeting. Both Kent Wyatt and Doris Wehler also were reappointed to the committee at the last board meeting.
  
4. 5 Year Demographics Study
  - a. The agenda everyone received has a table that informs of each grade level groupings and the number enrolled at each group as well as the 5 year projections for 2021. The K-5 group shows an increase of over 16%, 6-8 group increase of just over 4% and 9-12 at a change of over 13%. Overall the district projections for enrollment reach over 11, 000 students.
  - b. The board is aware of the projections and is contemplating the next moves for this committee and decisions they may need to make around land and the purchase or sale of land. That is board work and this group will be informed when some decisions are made and this group is signaled to move forward.
  - c. Currently the district owns land at Oppenlander (10 acres) in West Linn, Dollar St (20 acres) in West Linn, 3 parcels in the Frog Pond area in Wilsonville two 10 acre parcels and a 5-acre parcel, as well as the additional 10 acres not used at the Meridian Creek Middle School site in Wilsonville.
  
5. New School Planning
  - a. Boundary Work – There is a Boundary Task Force that has been meeting, it involves district staff, the district bus company, First Student, as well as community members. The groups work with maps and student numbers. Different boundary scenarios are drawn up and printed for the group to get an idea of where students would be coming from and what that might mean. There are two public

meetings planned for the community to give input. November 30<sup>th</sup> at WHS and December 1<sup>st</sup> at Rosemont Ridge Middle School. The hope is that there will be a proposal taken to the board in late January.

- b. Public Street Construction –
  - i. Meridian Creek Middle School - The intersection of Boeckman Rd, Stafford Rd, Advance Rd & Wilsonville Rd will be rebuilt with a signal at the intersection. Improvements will be made all along the intersection and part way down Stafford, Advance & Boeckman Roads all in partnership with the city. The district has also created 63<sup>rd</sup> off Advance Rd. The district is in the process of land acquisitions with some neighbors for some right of way on some small pieces of land. This improvements project is currently out for advertising with proposals due the middle of December. The contract would then to go the school board in January and the contractor will have until the open of school to complete the project.
  - ii. Sunset includes new sidewalks, lights, utilities, and some street improvements, also partnered with the city.
- c. Furniture/Fixtures/Equipment – The district is in the process of selecting new furniture and equipment for both Sunset and Meridian Creek. Meridian will have new furniture and equipment while Sunset will have new furniture but will have a few items from the current Sunset, mostly equipment that was recently purchased. The district has selected a vendor based off of cooperative purchasing agreements. The district has learned a lot after furnishing Lowrie and Trillium and the old style of each student having an individual desk and chair is not standard now. There are several options and the district will keep in mind how the student best learns.
- d. Staffing/Academic Scheduling – Meridian Creek Middle School principal job is currently posted and applications are due before the end of the year with a selection expected by the end of January. From there comes the rest of the staff.
- e. Move-In – The new schools will be finished at the same time as furnishings and equipment are coming in, as well as testing, final close out, inspections, all entities that have something to do with opening day at the new schools. Part of preparing to open Sunset will include the abatement and demolition of the existing Sunset Primary School. Monday night the school board will be presented with a recommendation for the Sunset Primary School Hazardous Materials Abatement Project. Proposals were due on the 9<sup>th</sup> and the bid came in around \$125,000 which was under our estimated budget for the project. Part of the Meridian Creek opening will also result in the removal of the portables at Inza Wood Middle School. The district has been leasing them so they will go back to the vendor.

6. Project Planning

- a. Student Safety & Security – With this last quarterly report to the board the remaining premium was allocated, \$1.5 million went to student safety and security. A subcommittee of the safety committee is going to go through all the reports created by Elert (the district safety consultant) to determine some of the projects recommended which may include some of the following: video surveillance, mobile communication devices, site fencing, controlled public entries, classroom lock replacements to a radio controlled lock, hardened glass, site lighting, vehicular deterrents, seismic upgrades, HVAC filter systems and cyber safety and technology protection. The state of Oregon will require radon testing after a recent law and a 5-year cycle starts now for all of the district schools.
- b. Enclose Roof-Top Gardens at Trillium – Just like the rooftop gardens were enclosed at Lowrie last summer, the same will happen at Trillium this coming summer.
- c. Remodels at Bolton & Boeckman Creek – Some remodeling will happen at the lower level at Bolton to make good use of what used to be old middle school locker rooms and storage. The front entry/office and classroom porches at Boeckman Creek will get remodeled.
- d. Middle School Refreshment – The existing middle schools will get facelifts to give them a fresh look and feel for school opening in the fall 2017 with fresh paint and carpet.
- e. Mechanical/Electrical & Roofing – There are several projects across the district to include mechanical and electrical as well as several roofs around the district that will get worked on over the next several months.

7. Adjourn            7:05 pm

8. Next Meeting

Bond Oversight January 18, 2016 - 6:00 PM



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## Agenda

1. Call to Order
2. Roll Call and Membership Review:
 

David Lake, Chair	Mike Jones
Doris Wehler (re-appointed)	Grady Nelson
Kent Wyatt (re-appointed)	Samy Nada (newly appointed)
R.B. Brandvold	Chelsea Martin, Board Member
3. Fall 2016 Five-year Demographic Study

Level	2016	2021	Change
<b>K-5</b>	4315	5025	16.5%
<b>6-8</b>	2372	2472	4.2%
<b>9-12</b>	3087	3508	13.6%
<b>K-12</b>	<b>9774</b>	<b>11006</b>	<b>12.6%</b>

4. New School Planning
  - a. Boundaries
  - b. Public Street Construction
  - c. Furniture/Fixtures/Equipment
  - d. Staffing/Academic Scheduling
  - e. Move-in
5. Project Planning
  - a. Student Safety & Security
  - b. Enclose Roof-Top Gardens at Trillium
  - c. Remodels at Bolton & Boeckman Creek
  - d. Middle School Refreshment
  - e. Mechanical/Electrical & Roofing
6. Next Meeting: January 18, 2017
7. Adjourn: **HAPPY HOLIDAYS!**