

SCHOOL IMMUNIZATION LAW AND RULES

ORS 433.267 through 433.284

and

OAR 333-050-0010 through 333-050-0140

The intent and spirit of the school immunization law and rules are to protect Oregon students from the dangers of diseases that are preventable by immunization.

For schools in Clackamas County, student immunization records are entered into the computerized student information systems and most legally mandated reports are generated by computer.

Visitors

Any child visiting the school site for greater than 5 school days in a given school year shall be subject to the requirements of either a new enterer or a transferring student which ever is appropriate.

Private School and Home School Students If these children are receiving services from the school district and therefore have a district issued ID number, an immunization record or statement of exemption will be needed. This record, or a copy of the record, can be obtained from the parent or the other school.

Enrollment Procedures

There are two categories of enrolling students: **New Enterers** and **Transferring Students**.

NEW ENTERERS

New Enterers are:

All students entering school for the first time, including:

- Any students transferring from a school outside the U.S.
- All students initially attending at the entry level (pre-kindergarten, kindergarten or the first grade);
- All students initially attending from a Home Study setting at any grade.

New Enterers must provide:

A signed Certificate of Immunization Status (CIS) documenting either evidence of immunization or a religious and/or medical exemption prior to initial attendance. If age appropriate and the child has not claimed an exemption, a minimum of one dose of each of the following vaccines must be received prior to attendance. See immunization table below.

MINIMUM REQUIREMENTS for entry into school: State law does not allow for enrollment of any new student, except for a transferring student, without these minimum being met.

- If the record meets the minimum criteria but is still incomplete or insufficient exclusion orders will be issued during the mandatory review cycle in January.
- If, however, the school administrator prefers, exclusion orders can be issued at any time.

When a parent has provided medical records at the time of enrollment:

- The parent should be given a CIS form onto which they should transcribe the vaccine dates and sign to verify.
- The CIS should then be checked to ensure that one dose of each age appropriate vaccine has been documented and that the CIS has been signed and dated.

When the parent has not provided medical records:

The parent should be given a CIS form and be referred to their health care practitioner or a local health department clinic.

TRANSFERRING STUDENTS

Transferring students are:

Students transferring from a school inside of the U.S.

This includes students transferring to another school within the same district. An exception is for students transferring due to a normal grade progression (e.g., elementary to middle school building).

Do not have parent sign a blank CIS form for the purpose of transcribing data from records when they arrive from the previous school. This is not a legal procedure.

Transferring students must provide:

1. Evidence of immunization, or a signed and dated medical or religious exemption on a CIS at initial attendance; or
2. The parent must complete and sign an Exclusion Order For No Record promising to provide immunization dates or an appropriately signed exemption within 30 days of initial attendance.
3. *School staff must add the name of the school and the exclusion date to the Exclusion Order. If no exclusion date is put on the form, the Exclusion Order is not legal. The exclusion date can be as soon as 30 days after initial attendance or as late as the next exclusion date (the third Wednesday of February or April)*

- The top copy of the form needs to be given to the parent at the time they sign the form. This is their legal notification of exclusion
- **If the parent or guardian does not accompany the student**, a copy of the form can be completed by the school staff. The top copy must be sent by first class mail to the parent at least two weeks before the exclusion date.
- **If no record has been received** by the date noted on the order, the school administrator **MUST** exclude the student.
- **When a record is submitted**, it can be processed even if the vaccine information is not complete or up-to-date. These must; however be at least one date for each vaccine series required for the grade the student is in.
 - Incomplete or insufficient records will be reviewed each January during the mandated review cycle and an exclusion order will be sent at that time.