

**WEST LINN-WILSONVILLE SCHOOL DISTRICT  
SCHOOL BOARD POLICY**

Current File Code: JHCD  
Date Policy Adopted: 1-14-13

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**ADMINISTERING MEDICINES TO STUDENTS**

The district recognizes that the administering of medications to students and self-medication may be necessary when the failure to take such medication would jeopardize the health of the student or the student would not be able to attend school if medication was not made available during school hours. Consequently prescription or nonprescription medication may be administered at school by trained staff, on a temporary or regular basis. Injectable medications must be administered by licensed health care professionals or appropriately trained delegated care providers. (OAR 851-047-0030)

All requests for the district to administer medication to a student shall be made by the parent in writing. Request shall include the written instructions of the physician for the administration of a prescription medication to a student or the written instructions of the parent for the administration of nonprescription medication to a student. A prescription label will be deemed sufficient to meet the requirements for written physician instructions. All medications (not covered by the self medication agreement) must be transported by the parent to and from school and must be in the original container.

Injectable and noninjectable medication will be handled, stored, monitored, disposed of and records maintained in accordance with established district regulations governing administering injectable and noninjectable medicines to students. The district may maintain a supply of emergency injectable medication, such as epipens, only to be administered by trained staff in emergency situations.

When directed by a physician or other licensed health care professional, and authorized by the district nurse, students may be allowed to self administer medication. A medical protocol regarding each student who self administers medication will be developed, signed by a physician or other licensed health care professional and kept on file.

Permission for self administered medication may be revoked at any time if the student violates policy, or medical protocol, or the self medication agreement. The district reserves the right to reject a request to administer prescription or nonprescription medication when such medication is not necessary or beneficial for the student to remain in school. This policy shall not prohibit, in any way, the administration of recognized first aid to students by district employees in accordance with established state law, Board policy and procedures.

The superintendent shall oversee the development of practices and procedures as needed to meet the requirements of law, Oregon Administrative Rules and for the implementation of this policy.

END OF POLICY