Logging into map and setting up a session.

*This is an overview – it doesn't have every single step, or all of the screen shots. Hopefully it has enough information to get you in and going.

1. teach.mapnwea.org

Click here if you forgot your password

2. "Manage Test sessions" (on the left-hand side of the screen)
3. "Test my class"
4. Under the dropdown for "Select Status", at the top of the student list, "Select All" students
5. "Assign Test"
6. If you are making the session ahead of time, click "End Session". This is the best option for making the login process for your students SIMPLE. You'll see why in a few steps.

TEST STUDENTS

Testing Session Name: slat313   **Password:** 6489

Testing Status

Total Students: 24   Proctor action needed:
         Testing: 0   To Be Confirmed: 0   [Confirm Now]   [End Testing Session]
                            Interrupted: 0
                                Paused: 0

[Add More Students]   [Create Student]   [Refresh Status]   Information on this page updates automatically every 120 seconds. Click Refresh Status to see current information.

Apply a change to multiple students by choosing from the Select Status dropdown, then selecting the change to apply from the Action options.
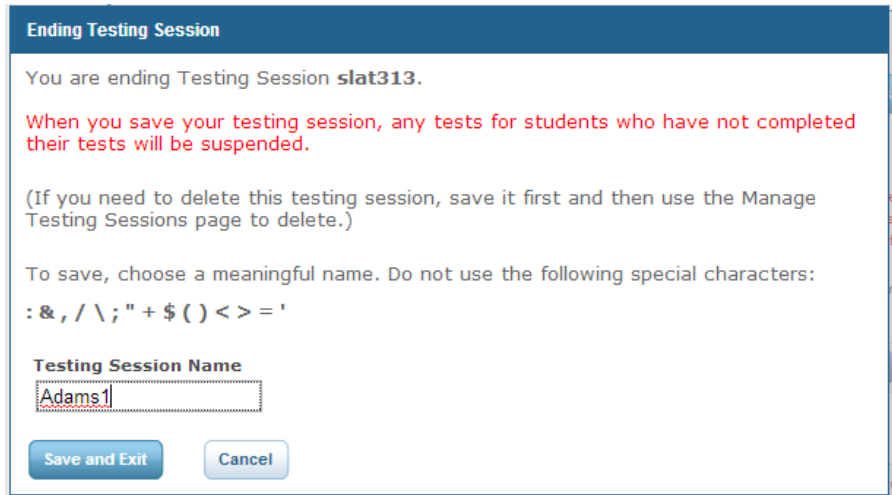
Select Status: Select... ▼   Action: Confirm ▼   Go   [Assign Test(s)]   [Assign Accommodations]   [Remove Student(s)]

Last Name ▲ | **Test Name**

☑ Ahumada | MAP: Reading 2-5 Common Core 2010 (Common Core English Language Arts K-12: 2010) ▼

None
End of Course: Algebra I (NWEA Mathematics 9-12: 2006)
End of Course: Algebra II (NWEA Mathematics 9-12: 2006)
End of Course: Geometry (NWEA Mathematics 9-12: 2006)
End of Course: Integrated Math I (NWEA Mathematics 9-12: 2006)
End of Course: Integrated Math II (NWEA Mathematics 9-12: 2006)
MAP: Language 2-12 Common Core 2010 (Common Core English Language Arts K-12: 2010)
MAP: Math 2-5 Common Core 2010 V2 (Common Core Mathematics K-12: 2010)
MAP: Math 6+ Common Core 2010 V2 (Common Core Mathematics K-12: 2010)
MAP: Math Primary Grades Common Core 2010 V2 (Common Core Mathematics K-12: 2010)
MAP: Reading 2-5 Common Core 2010 (Common Core English Language Arts K-12: 2010)
MAP: Reading 6+ Common Core 2010 (Common Core English Language Arts K-12: 2010)
MAP: Reading Primary Grades Common Core 2010 (Common Core English Language Arts K-12: 2010)
Screening: Math Early Numeracy (Default Standards Version 2009)
Screening: Reading Early Literacy (Default Standards Version 2009)
Skills Checklist: Math Computation-1000 Manipulatives (NWEA Mathematics K-2: 2006)
Skills Checklist: Math Computation-1000 Numbers (NWEA Mathematics K-2: 2006)
Skills Checklist: Math Computation-1000 Problem Solving (NWEA Mathematics K-2: 2006)
Skills Checklist: Math Computation-100 Manipulatives (NWEA Mathematics K-2: 2006)
Skills Checklist: Math Computation-100 Manipulatives Regroup (NWEA Mathematics K-2: 2006)

7. Rename the session to an easier name – some of your students will be able to type it! E.g.
   "Adams12345"

   Ending Testing Session

   You are ending Testing Session **slat313**.

   When you save your testing session, any tests for students who have not completed their tests will be suspended.

   (If you need to delete this testing session, save it first and then use the Manage Testing Sessions page to delete.)

   To save, choose a meaningful name. Do not use the following special characters:

   : & , / \ ; " + $ ( ) < > = '

   Testing Session Name

   Adams1

   [Save and Exit]   [Cancel]

8. "Save and exit"
9. On left-hand side of the screen "Manage test sessions"
10. "Saved Sessions"
11. "Show"
12. "Test now" I think that if you take the time to rename the session it will be
    EASIER for you and your students to login. You can't just do "Adams1" though; you'll need to do a longer string of numbers. Still, it's easier than some nonsense name!)

Saved Testing Sessions   Hide ▼

Select a testing session to begin testing, modify the student list (including assigned accommodations or tests), or to delete the session.

Term Last Used/Modified

Winter 2013-2014 ▼

47 total testing sessions for selected term

[Test Now] [Edit Session] [Delete Session]

Testing Session Name ⬍	Created By ⬍	In Use By ⬍	Used/Modified On ▼
🔍	bennette@wlwv.k12.or.us		
⦿ Adams12345	bennette@wlwv.k12.or.us	-	Jan 27 2014

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