



WEST LINN - WILSONVILLE SCHOOL DISTRICT

AUTHORIZATION TO OBTAIN BACKGROUND REPORT PURSUANT TO 15 U.S.C. 1681b(b)(2)(B).

I authorize the West Linn - Wilsonville School District to obtain a background report for employment or volunteer purposes. I understand that an inquiry may include, but is not limited to: criminal records, motor vehicle records, address verification, civil court records, personal or professional references, and education verification. An inquiry may be made as part of a pre-employment or volunteer screening process as well as at any time during the course of employment with the district. No additional notice or authorization shall be needed for future inquiries and to obtain additional reports.

Specific Position _____ School(s)/Location _____

Date(s) of Event _____ Event _____

Will you be working alone with students? Yes _____ No _____

Full Legal Name: _____
(Please Print) _____ Date _____

Student Name and Grade (if applicable) _____

Previous Names Used (including maiden name, aliases, etc.) _____

Home Address: _____
Street City State Zip

Other States and Counties in which you have resided: _____

Date of Birth: _____ Last 4 digits SS#: _____ Driver's Lic # & State: _____

The purpose of listing date of birth and last four digits of social security number is for identification purposes only in conducting a background screening. It is the policy of the West Linn-Wilsonville Board of Education and School District that no discrimination or harassment on the grounds of race, color, sex, sexual orientation, marital status, religion, national origin, age or disability in any educational programs, activities or employment shall occur. Persons having questions about equal opportunity and nondiscrimination should contact the Human Resource Director at the West Linn-Wilsonville School District, 503-673-7000.

- Have you ever been convicted of any crime except for a minor traffic violation (parking ticket)? _____
Yes No

If yes, what state? _____ Year _____ Convicted of: _____
Explain: use back side or attach separate sheet if necessary

- Have you been arrested for a crime for which there has not been an acquittal or dismissal? _____
Explain: Use back side or attach separate sheet if necessary Yes No

Signature of Applicant: _____ Phone Contact: _____

Please return this form to the Department of Human Resources - 22210 SW Stafford Road, Tualatin OR 97062 ~ 503-673-7027

Record Check Completed _____ Date	Approved _____	Not Approved _____	Rev. 8/7/2018
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