

**School-Level COVID-19 Management Plan**  
**Template For School Year 2022-23**



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**School/District/Program Information**

District or Education Service District Name and ID: West Linn-Wilsonville School District 3JT

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School or Program Name: Bolton Primary School\_\_\_\_\_

Contact Name and Title: Andrew Kilstrom, Director of Communications

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Contact Phone: 503-673-7012 \_\_\_\_\_ Contact Email: kilstroa@wlwv.k12.or.us \_\_\_\_\_

**Table 1.**

	<p><b>Policies, protocols, procedures and plans already in place</b></p> <p>Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.</p>
<p><b>School District Communicable Disease Management Plan</b>  <a href="#">OAR 581-022-2220</a></p>	<p>The district’s communicable disease management plan can be found on the district website.  <a href="https://www.wlww.k12.or.us/cms/lib/OR01001812/Centricity/Domain/2549/WLWV%20Integrated%20Communicable%20Disease%20Management%20Plan%201.25.22.pdf">https://www.wlww.k12.or.us/cms/lib/OR01001812/Centricity/Domain/2549/WLWV%20Integrated%20Communicable%20Disease%20Management%20Plan%201.25.22.pdf</a></p>
<p><b>Exclusion Measures</b>          Exclusion of students and staff who are diagnosed with certain communicable diseases  <a href="#">OAR 333-019-0010</a></p>	<p>The West Linn-Wilsonville School District will follow the most current Oregon Health Authority and Clackamas County guidelines for exclusion measures.  <a href="https://www.oregon.gov/ode/students-and-family/healthsafety/Pages/Planning-for-the-2022-23-School-Year.aspx#district">https://www.oregon.gov/ode/students-and-family/healthsafety/Pages/Planning-for-the-2022-23-School-Year.aspx#district</a></p>
<p><b>Isolation Space</b>          Requires a prevention-oriented health</p>	<p>Found on Page 19 of the Communicable Disease Plan. Isolation spaces exist in the school health room. Every school has a designated health room located within the school office. P. 19:  <a href="https://www.wlww.k12.or.us/cms/lib/OR01001812/Centricity/Domain/2549/WLWV%20Integrated%20Communicable%20Disease%20Management%20Plan%207.9.2020.pdf">https://www.wlww.k12.or.us/cms/lib/OR01001812/Centricity/Domain/2549/WLWV%20Integrated%20Communicable%20Disease%20Management%20Plan%207.9.2020.pdf</a></p>



## Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

services program including a dedicated space to isolate sick students and to provide services for students with special health care needs.  
[OAR 581-022-2220](#)

**Educator Vaccination**  
[OAR 333-019-1030](#)

All WLWV employees are required to be vaccinated in accordance with OAR 333-019-1030. Vaccination status is documented and monitored by the district's human resources department. Employees with a medical or religious exception must have documentation on file with the Human Resources Department and must have an additional COVID-19 mitigation strategy in place i.e. masking, screening, etc.

**Emergency Plan or Emergency Operations Plan**  
[OAR 581-022-2225](#)

Information about the district/school's EOP can be found on the website. <https://www.wlww.k12.or.us/Page/13930>



## Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Additional documents reference here:



## SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

**Table 2. Roles and Responsibilities**

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> <li>Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained.</li> <li>In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary.</li> <li>Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners.</li> </ul>	Derek Porter, Principal	David Pryor, Assistant Superintendent

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
School Safety Team Representative <i>(or staff member knowledgeable about risks within a school, emergency response, or operations planning)</i>	<ul style="list-style-type: none"> <li>Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures.</li> <li>Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system.</li> </ul>	Derek Porter, Principal	David Pryor, Assistant Superintendent
Health Representative <i>(health aid, administrator, school/district nurse, ESD support)</i>	<ul style="list-style-type: none"> <li>Supports building lead/administrator in determining the level and type of response that is necessary.</li> <li>Reports to the LPHA any cluster of illness among staff or students.</li> <li>Provides requested logs and information to the LPHA in a timely manner.</li> </ul>	Lindsay Nowak, RN/District Nurse	Lauren Brigsby, Director of Student Services
School Support Staff as needed <i>(transportation, food service, maintenance/custodial)</i>	<ul style="list-style-type: none"> <li>Advises on prevention/response procedures that are required to maintain student services.</li> </ul>	Lauren Brigsby, Director of Student Services	Jennifer Spencer-Iiams, Assistant Superintendent

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
<p>Communications Lead <i>(staff member responsible for ensuring internal/external messaging is completed)</i></p>	<ul style="list-style-type: none"> <li>Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health.</li> <li>Shares communications in all languages relevant to school community.</li> </ul>	<p>Andrew Kilstrom, Director of Communications</p>	<p>David Pryor, Assistant Superintendent</p>
<p>District Level Leadership Support <i>(staff member in which to consult surrounding a communicable disease event)</i></p>	<ul style="list-style-type: none"> <li>Has responsibility over COVID-19 response during periods of high transmission. May act as school level support to Building lead/Administrator activating a scaled response.</li> <li>Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers.</li> </ul>	<p>Andrew Kilstrom, Director of Communications</p>	<p>Jennifer Spencer-Iiams, Assistant Superintendent Kathy Ludwig, Superintendent</p>
<p>Main Contact within Local Public Health Authority (LPHA)</p>	<ul style="list-style-type: none"> <li>Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response.</li> <li>Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners.</li> </ul>	<p>Lauren Brigsby, Director of Student Services</p>	<p>Jennifer Spencer-Iiams, Assistant Superintendent</p>
<p>Others as identified by team</p>		<p>Pat McGough, Chief Operations Officer Curtis Nelson, Chief Information Officer Barb Soisson, Assistant Superintendent</p>	



## Section 2. Equity and Mental Health

### Preparing a plan that centers equity and supports mental health

Preparing a school to manage COVID-19 requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for COVID-19 management while centering an equitable and caring response.

### Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of COVID-19 (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation<sup>1</sup>, etc.)

- School Equity Team
- District Equity Team
- District Equity Action Plan <https://www.wlww.k12.or.us/cms/lib/OR01001812/Centricity/Domain/123/2021-2022%20WLWV%20Equity%20Action%20Plan.pdf>



#### Suggested Resources:

1. [Equity Decision Tools](#) for School Leaders
2. [Oregon Data for Decisions Guide](#)
3. [Oregon's COVID-19 Data Dashboards](#) by Oregon Health Authority COVID-19
4. [Data for Decisions Dashboard](#)
5. [Community Engagement Toolkit](#)
6. [Tribal Consultation Toolkit](#)

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<sup>1</sup> Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.



**Table 3.**

**Centering Equity**


OHA/ODE Recommendation(s)	Response:
<p>Describe how you identify those in your school setting that are disproportionately impacted by COVID-19 and which students and families may need differentiated or additional support.</p>	<p>P. 13 of Safe Return to In-Person and Continuity of Services Plan: <a href="https://www.wlww.k12.or.us/cms/lib/OR01001812/Centricity/Domain/3631/WLWV%20Safe%20Return%20to%20In-Person%20Instruction%20and%20Continuity%20of%20Services%20Plan%203.30.22.pdf">https://www.wlww.k12.or.us/cms/lib/OR01001812/Centricity/Domain/3631/WLWV%20Safe%20Return%20to%20In-Person%20Instruction%20and%20Continuity%20of%20Services%20Plan%203.30.22.pdf</a>. The West Linn-Wilsonville School District identifies students and families who are disproportionately impacted in a variety of ways through the school counselor and staff who work most directly with students. These students often have underlying medical conditions or additional barriers to their education such as language or communication. They may require additional learning and/or emotional supports.</p>
<p>Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to COVID-19.</p>	<p>P. 14 of Safe Return to in-person and continuity of services plan: <a href="https://www.wlww.k12.or.us/cms/lib/OR01001812/Centricity/Domain/3631/WLWV%20Safe%20Return%20to%20In-Person%20Instruction%20and%20Continuity%20of%20Services%20Plan%203.30.22.pdf">https://www.wlww.k12.or.us/cms/lib/OR01001812/Centricity/Domain/3631/WLWV%20Safe%20Return%20to%20In-Person%20Instruction%20and%20Continuity%20of%20Services%20Plan%203.30.22.pdf</a>. The West Linn-Wilsonville School District will make accommodations for students as appropriate to ensure equitable outcomes for all. Plans differ depending on the unique needs of the individual student.</p>
<p>What support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.</p>	<p>Staff are trained on COVID-19 mitigation strategies and protocols in a number of ways including required training through SafeSchools. Staff also review protocols and expectations during in-person staff meetings.</p>

**Mental Health Supports**

Schools are encouraged to continue to prioritize cultivating care, connection, and community to support the mental, emotional, and social health and well-being of students, families, staff, and administrators.

Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of COVID-19 (e.g., counseling services; partnerships with community mental and behavioral health providers; school district suicide prevention, intervention, and postvention plan; School Based Health Center resources; tribal resources, etc.)

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	<p><b>Suggested Resources:</b></p> <ol style="list-style-type: none"> <li>1. ODE <a href="#">Mental Health Toolkit</a></li> <li>2. <a href="#">Care and Connection</a> Program</li> <li>3. Statewide <a href="#">interactive map of Care and Connection examples</a></li> <li>4. <a href="#">Care and Connection District Examples</a></li> <li>5. Oregon Health Authority <a href="#">Youth Suicide Prevention</a></li> </ol>
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**Table 4. Mental Health Supports**

OHA/ODE Recommendation(s)	Response:
Describe how you will devote time for students and staff to connect and build relationships.	Care and connection are an integral piece of the educational journey in the West Linn-Wilsonville School District. Care and connection are built into the school day in various ways. At Bolton, care and connection are part of all lessons, particularly in social-emotional education and learning opportunities. Circles are also a regular part of the school day, giving designated time for students to connect and share with their peers.
Describe how you will ensure class time, and individual time if needed, for creative opportunities that allow students and staff to explore and process their experiences.	Students are afforded time and space to process feelings at any point during the school day. Teaching staff work individually with students when possible to learn their unique needs and provide them the necessary supports to allow them to thrive.
Describe how you will link staff, students and families with culturally relevant health and	The West Linn-Wilsonville School District works closely with the Clackamas County Public Health Department to connect students, staff, and families with the resources they require. This includes access to health and mental health services, vaccinations, workshops, and other resources available in Clackamas County. The district's Family Empowerment Center also works with school counseling staff to identify families of need and provide additional supports.

OHA/ODE Recommendation(s)	Response:
mental health services and supports.	
Describe how you will foster peer/student lead initiatives on wellbeing and mental health.	The West Linn-Wilsonville School District encourages student leadership and empowers students to take control of their own education and community initiatives. An example of this includes student-led community fundraisers, school projects, and community events such as International Night where students share their own culture and traditions with other students and community members. Initiatives extend to mental health depending on grade level and student interest.



## Section 3. COVID-19 Outbreak Prevention, Response & Recovery:

**Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process**

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing COVID-19 transmission within the school environment for students, staff, and community members. COVID-19 will continue to circulate in our communities and our schools for the indefinite future. Schools will utilize different mitigation measures based on COVID-19 transmission within their facilities and communities. In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased COVID-19 transmission, and as they roll back the increased mitigating measures, incorporating lessons learned.



### Suggested Resources:

1. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
2. [Communicable Disease Guidance for Schools](#) which includes information regarding
  - Symptom-Based Exclusion Guidelines (pages 8-12)
  - Transmission Routes (pages 29-32)
  - Prevention or Mitigation Measures (pages 5-6)
  - School Attendance Restrictions and Reporting (page 33)
3. [COVID-19 Investigative Guidelines](#)
4. [Planning for COVID-19 Scenarios in School](#)
5. [CDC COVID-19 Community Levels](#)
6. [Supports for Continuity of Services](#)

**Table 5.**

**COVID-19 Mitigating Measures**

<b>OHA/ODE Recommendation(s)</b> Layered Health and Safety Measures	<b>BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?</b>
COVID-19 Vaccination	The West Linn-Wilsonville School District will continue to remind students and families that vaccination remains one of the leading mitigation strategies against COVID-19. The District will also provide information about local vaccination clinics and related resources.
Face Coverings	Face coverings will be strongly recommended but not required in schools. The district will continue to partner with Clackamas County Public Health around face covering recommendations in the event that the county moves to high or extreme risk.
Isolation	The West Linn-Wilsonville School District will require staff or students to isolate for 5 days if they test positive for COVID-19. Face coverings are strongly recommended for the following 5 days upon their return to school.
Symptom Screening	The West Linn-Wilsonville School District will continue to remind staff and families, including volunteers, of the importance of self-screening prior to every school day. If a student is exhibiting visible signs or symptoms of COVID-19, they may be sent to the health room for a screening and/or COVID-19 test with a district nurse.
COVID-19 Testing	The West Linn-Wilsonville School District will continue to offer at-home testing as long as Oregon Health Authority is able to offer it.
Airflow and Circulation	<p>According to ASHRAE (American Society of Heating, Refrigerating and Air-Conditioning Engineers), proper ventilation for prevention of COVID-19 particles requires filters with a rating of MERV 13 or higher. All classrooms in the West Linn-Wilsonville School District have ventilation filters that exceed the MERV 13 rating, with the exception of some select classrooms in the district’s oldest schools. Those classrooms have been equipped with HEPA Filters, which are more efficient than MERV 16 filters.</p> <p>To ensure adequate air flow and ventilation in classrooms, outside air intake has been adjusted to maximize the amount of outside air. Currently, systems are set at 50% outside air, which is adequate to achieve four air changes per hour, more than recommended by ASHRAE.</p> <p>Ventilation is more difficult in large, open spaces such as gymnasiums. In those areas, the district has increased outside air intake as much as outside temperatures will allow. This is in alignment with ASHRAE and Ready Schools, Safe Learners recommendations.</p> <p>Temporary ventilation systems are currently in place at certain school sites while capital bond construction projects wrap up this summer and early fall. Ventilation systems were upgraded at multiple school sites this summer through capital bond projects. Ventilation meets all ASHRAE, OHA, and CDC standards at all schools.</p>
Cohorting	The West Linn-Wilsonville will consult with Clackamas County Public Health in the event of an outbreak. The district does not plan to implement cohorting.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	<b>BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?</b>
Physical Distancing	Physical distancing will be encouraged to the extent possible but not required in the school setting.
Hand Washing	Staff received training around the importance of handwashing in schools. Students will be reminded and encouraged to wash their hands throughout the school day, including designated times to do so.
Cleaning and Disinfection	Cleaning and disinfecting surfaces will follow the guidance from the Centers for Disease Control and Prevention (CDC). The CDC advises that when no people with positive or presumptive COVID-19 cases are known to have been in a space, cleaning once a day is usually enough to sufficiently remove any virus that may be on surfaces and help maintain a healthy facility. District custodians will clean and disinfect a space when a sick person or someone who tested positive for COVID-19 has been in that space within the last 24 hours. School custodians will also maintain their regular routine cleaning protocols at all school buildings.
Training and Public Health Education	The West Linn-Wilsonville School District provides regular public health reminders and education through district and school newsletters as well as in-person reminders for students. The district works with Clackamas County Public Health to share important health updates or information.

**Table 6.**

**COVID-19 Mitigating Measures**

OHA/ODE Recommendation(s) Layered Health and Safety Measures	<b>MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning?</b>
	<i>*Within the community, high transmission is defined at the county level through <a href="#">CDC COVID-19 Community Levels</a>. Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).</i>
COVID-19 Vaccination	<i>The West Linn-Wilsonville School District will continue to remind students and families that vaccination remains one of the leading mitigation strategies against COVID-19. The District will also provide information about local vaccination clinics and related resources.</i>
Face Coverings	<i>The West Linn-Wilsonville School District will consult with Clackamas County Public Health during times of high transmission. Face coverings will continue to be strongly recommended but not required for staff and students.</i>

<b>OHA/ODE Recommendation(s)</b> Layered Health and Safety Measures	<b>MEASURES DURING PERIODS OF HIGH TRANSMISSION*:</b> describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning? *Within the community, high transmission is defined at the county level through <a href="#">CDC COVID-19 Community Levels</a> . Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).
Isolation	The West Linn-Wilsonville School District will require staff or students to isolate for 5 days if they test positive for COVID-19. Face coverings are strongly recommended for the following 5 days upon their return to school.
Symptom Screening	The West Linn-Wilsonville School District will continue to remind staff and families, including volunteers, of the importance of self-screening prior to every school day. If a student is exhibiting visible signs or symptoms of COVID-19, they may be sent to the health room for a screening and/or COVID-19 test with a district nurse.
COVID-19 Testing	The West Linn-Wilsonville School District will continue to offer at-home testing as long as Oregon Health Authority is able to offer it.
Airflow and Circulation	<p>According to ASHRAE (American Society of Heating, Refrigerating and Air-Conditioning Engineers), proper ventilation for prevention of COVID-19 particles requires filters with a rating of MERV 13 or higher. All classrooms in the West Linn-Wilsonville School District have ventilation filters that exceed the MERV 13 rating, with the exception of some select classrooms in the district’s oldest schools. Those classrooms have been equipped with HEPA Filters, which are more efficient than MERV 16 filters.</p> <p>To ensure adequate air flow and ventilation in classrooms, outside air intake has been adjusted to maximize the amount of outside air. Currently, systems are set at 50% outside air, which is adequate to achieve four air changes per hour, more than recommended by ASHRAE.</p> <p>Ventilation is more difficult in large, open spaces such as gymnasiums. In those areas, the district has increased outside air intake as much as outside temperatures will allow. This is in alignment with ASHRAE and Ready Schools, Safe Learners recommendations.</p> <p>Temporary ventilation systems are currently in place at certain school sites while capital bond construction projects wrap up this summer and early fall. Ventilation systems were upgraded at multiple school sites this summer through capital bond projects. Ventilation meets all ASHRAE, OHA, and CDC standards at all schools.</p>
Cohorting <sup>2</sup>	The West Linn-Wilsonville School District will consult the Clackamas County Public Health Department in the event of an outbreak. There are no plans for cohorting at this time.
Physical Distancing	Physical distancing will be encouraged to the extent possible but not required in the school setting. This could include using alternative spaces for meals depending on consultation with Clackamas County Public Health.

<sup>2</sup> Cohorting refers to establishing a consistent group of students that stay together for a significant portion of the school day. Examples include stable mealtime cohorts, classrooms, table groups, lunch bunches, and other group situations. Cohorts should be as small as feasible to minimize exposure.

<p><b>OHA/ODE Recommendation(s)</b> Layered Health and Safety Measures</p>	<p><b>MEASURES DURING PERIODS OF HIGH TRANSMISSION*:</b> describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning? *Within the community, high transmission is defined at the county level through <a href="#">CDC COVID-19 Community Levels</a>. Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).</p>
<p>Hand Washing</p>	<p>Staff received training around the importance of handwashing in schools. Students will be reminded and encouraged to wash their hands throughout the school day, including designated times to do so.</p>
<p>Cleaning and Disinfection</p>	<p>Cleaning and disinfecting surfaces will follow the guidance from the Centers for Disease Control and Prevention (CDC). The CDC advises that when no people with positive or presumptive COVID-19 cases are known to have been in a space, cleaning once a day is usually enough to sufficiently remove any virus that may be on surfaces and help maintain a healthy facility. District custodians will clean and disinfect health rooms daily. School custodians will also maintain their regular routine cleaning protocols at all school buildings.</p>
<p>Training and Public Health Education</p>	<p>The West Linn-Wilsonville School District provides regular public health reminders and education through district and school newsletters as well as in-person reminders for students. The district works with Clackamas County Public Health to share important health updates or information. The district will communicate with families in the event that additional mitigation strategies need to be implemented. Staff undergo training at the beginning of the school year regarding COVID-19 protocols.</p>



**Table 7.**

**COVID-19 Mitigating Measures**

<p><b>OHA/ODE Recommendation(s)</b> Layered Health and Safety Measures</p>	<p><b>STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE:</b> describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?</p>
<p>COVID-19 Vaccination</p>	<p><i>The West Linn-Wilsonville School District will continue to remind students and families that vaccination remains one of the leading mitigation strategies against COVID-19. The District will also provide information about local vaccination clinics and related resources.</i></p>
<p>Face Coverings</p>	<p><i>The West Linn-Wilsonville School District will consult with Clackamas County Public Health during any return to baseline response. Face coverings will continue to be strongly recommended but not required for staff and students.</i></p>
<p>Isolation</p>	<p>The West Linn-Wilsonville School District will require staff or students to isolate for 5 days if they test positive for COVID-19. Face coverings are strongly recommended for the following 5 days upon their return to school.</p>
<p>Symptom Screening</p>	<p>The West Linn-Wilsonville School District will continue to remind staff and families, including volunteers, of the importance of self-screening prior to every school day. If a student is exhibiting visible signs or symptoms of COVID-19, they may be sent to the health room for a screening and/or COVID-19 test with a district nurse.</p>
<p>COVID-19 Testing</p>	<p>The West Linn-Wilsonville School District will continue to offer at-home testing as long as Oregon Health Authority is able to offer it.</p>
<p>Airflow and Circulation</p>	<p>According to ASHRAE (American Society of Heating, Refrigerating and Air-Conditioning Engineers), proper ventilation for prevention of COVID-19 particles requires filters with a rating of MERV 13 or higher. All classrooms in the West Linn-Wilsonville School District have ventilation filters that exceed the MERV 13 rating, with the exception of some select classrooms in the district’s oldest schools. Those classrooms have been equipped with HEPA Filters, which are more efficient than MERV 16 filters.</p> <p>To ensure adequate air flow and ventilation in classrooms, outside air intake has been adjusted to maximize the amount of outside air. Currently, systems are set at 50% outside air, which is adequate to achieve four air changes per hour, more than recommended by ASHRAE.</p> <p>Ventilation is more difficult in large, open spaces such as gymnasiums. In those areas, the district has increased outside air intake as much as outside temperatures will allow. This is in alignment with ASHRAE and Ready Schools, Safe Learners recommendations.</p> <p>Temporary ventilation systems are currently in place at certain school sites while capital bond construction projects wrap up this summer and early fall. Ventilation systems were upgraded at multiple school sites this summer through capital bond projects. Ventilation meets all ASHRAE, OHA, and CDC standards at all schools.</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	<b>STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?</b>
Cohorting	The West Linn-Wilsonville School District will consult the Clackamas County Public Health Department in the event of an outbreak. There are no plans for cohorting at this time.
Physical Distancing	Physical distancing will be encouraged to the extent possible but not required in the school setting. This could include using alternative spaces for meals depending on consultation with Clackamas County Public Health.
Hand Washing	Staff received training around the importance of handwashing in schools. Students will be reminded and encouraged to wash their hands throughout the school day, including designated times to do so.
Cleaning and Disinfection	Cleaning and disinfecting surfaces will follow the guidance from the Centers for Disease Control and Prevention (CDC). The CDC advises that when no people with positive or presumptive COVID-19 cases are known to have been in a space, cleaning once a day is usually enough to sufficiently remove any virus that may be on surfaces and help maintain a healthy facility. District custodians will clean and disinfect health rooms daily. School custodians will also maintain their regular routine cleaning protocols at all school buildings.
Training and Public Health Education	The West Linn-Wilsonville School District provides regular public health reminders and education through district and school newsletters as well as in-person reminders for students. The district works with Clackamas County Public Health to share important health updates or information. The district will communicate with families in the event that additional mitigation strategies need to be implemented. Staff undergo training at the beginning of the school year regarding COVID-19 protocols.

## PRACTICING PLAN TO IMPROVE PROCESS

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

**INSERT THE LINK** where this plan is available for public viewing.

Date Last Updated: **Aug. 15, 2022**

Date Last Practiced: **Aug. 25, 2022**