



WEST LINN-WILSONVILLE SCHOOL DISTRICT
DEPARTMENT OF OPERATIONS
 2755 SW Borland Rd, Tualatin, OR 97062
 503.673.7995

District Safety Committee Agenda
Wednesday, October 18, 2023; 7:00 AM, WLWVSD via Zoom

A. ATTENDEES:

Name	Location/Title	Present	Absent
Jeff Chambers	Facilities Manager	X	
Enrique Guillen	Custodial Supervisor	X	
Mary Hanks	OSEA Representative		X
Officer Jabral Johnson	West Linn HS, SRO		X
Officer Zach Keirse	Wilsonville HS, SRO	X	
Pat McGough	Chief Operating Officer	X	
Steve Matthias	Maintenance Supervisor		X
Leon Mongeau	OSEA Representative	X	
Jeremy Nichols	Safety & Security Supervisor	X	
Karen Pyeatt	District Nurse	X	
Caitlin Sullivan	Community Services Coordinator	X	
Lisa Love	WWEA Representative		X
Shyla Waldern	Director of Human Resources	X	
Staci Ball	WWEA Representative	X	

B. MINUTES REVIEW:

The minutes from all meetings are available on the website: <http://www.wlww.k12.or.us/Page/16137>

C. EXISTING ACTION ITEMS:

Description	Responsible Party	Status (due by)
<p style="background-color: yellow;">Long Range - Bond Planning</p> <p>6.21.2023</p> <ul style="list-style-type: none"> • Performing Arts center is open. Contractors will be competing their punch lists over the summer as well as working on the old theater. • Long Range Planning meeting on July 19th. <p>7.19.2023</p> <ul style="list-style-type: none"> • Long Range Planning meeting is tonight. 		

<p>9.20.2023</p> <ul style="list-style-type: none"> The Board appointed two new members to the Long Range Planning Committee on September 11th. Mary Pettenger has been appointed to position 1. And Dave Ruelas was appointed to position 7. Ongoing work is progressing at all projects. The Heumann Center is almost complete, still waiting on permanent furniture to arrive. Wilsonville HS is getting close to finishing the Performing Arts Center. Riverside HS still has work being done in the wood shop area. Athey is working on punch list items; the track & field is being worked on, hoping to start laying the track within the next week. <p>10.18.2023</p> <ul style="list-style-type: none"> Long Range Planning Committee tonight at Athey Creek. Focus of the committee will now shift from Bond oversight to Long Range planning. Dedication for Riverside was held on October 11th. Dedication for Athey Creek will be on October 30th. Wilsonville High PAC dedication will be on November 1. 	<p><i>Pat McGough</i></p>	<p><i>Ongoing</i></p>
<p>Safety, Security, and Technology Upgrades</p> <p>6.21.2023</p> <ul style="list-style-type: none"> District will be doing a full audit of the FOB shelter lock batteries to ensure they will be ready for the new school year. Shelter lock has been discontinued. The district bid Key Scan to replace lock sets at WLHS. Due to the bid the district received we are putting the project on hold. Likely that WLHS will not be updated this summer. District working on a resolution for this. Trillium Creek primary will be updated with the shelter lock system. <p>7.19.2023</p> <ul style="list-style-type: none"> Trillium Creek is moving along with their security upgrades. Including curtains, new entry and lock system. <p>9.20.2023</p> <ul style="list-style-type: none"> Trillium Creeks new system is functional and working. The system has been tested but FOBs have not been issued yet. <p>10.18.2023</p> <ul style="list-style-type: none"> District staff attended a training for the new FOB system and are continuing to learn to use the system. The system is active and staff is working with the principal on handing out FOBS when ready. West Linn High School is the last school that still needs a shelter lock system. The district will be going out for bid this fall and construction will be performed next summer. District has decided to hire 2 more School Safety & Engagement Specialists, one more for each high school. 	<p><i>Pat McGough</i> <i>Jeff Chambers</i></p>	
<p>Drills</p> <p>6.21.2023</p> <ul style="list-style-type: none"> All drills have been complete for the year! All schools met the requirements regarding drills for the year. <p>7.19.2023</p> <ul style="list-style-type: none"> No drills during the summer. <p>9.20.2023</p> <ul style="list-style-type: none"> All principals have been notified of the drill requirements for the drills they need to complete throughout the year. All schools have completed their September fire drills. <p>10.18.2023</p> <ul style="list-style-type: none"> Had a secure event at Bolton and West Linn High School which provided great feedback. WLHS will be performing a lockdown drill on next Friday that will be different from the usual drills they have been running (maybe during passing time). The Great Shakeout is tomorrow 10/19. We have 7 schools participating and performing earthquake drills for the shakeout. The district also sent out language to schools on processes for earthquake drills. 	<p><i>Caitlin Sullivan</i> <i>Jeremy Nichols</i> <i>Jeff Chambers</i></p>	<p><i>Ongoing</i></p>

<p>True North</p> <p>6.21.2023</p> <ul style="list-style-type: none"> Received the final report from True North. These will not be published as they are classified documents. District Safety Leadership Team is reviewing all of the reports and forecasting what items should be put on the next Bond regarding safety related items. <p>7.19.2023</p> <ul style="list-style-type: none"> DSLTL met to review the True North findings and will be meeting again in August to discuss other items. <p>9.20.2023</p> <ul style="list-style-type: none"> DSLTL is examining the recommendations made by True North. The district should have a report by December or January. <p>10.18.2023</p> <ul style="list-style-type: none"> DSLTL is continuing to examine the recommendations from True North. 	<p><i>Pat McGough</i> <i>Jeremy Nichols</i></p>	<p><i>Ongoing</i></p>
<p>Environmental Testing</p> <p>6.21.2023</p> <ul style="list-style-type: none"> Have tested 6 schools for lead and water in regards to the HASS plan. 5 of the 6 schools are 100% clear and one school remaining, Stafford, one fixture had to be replaced and retested. Lowrie radon temporary mitigation efforts during the Spring were effective. Working through the summer with partners to achieve a more permanent solution. Will be using continuous radon monitors throughout the summer to see what adjustments occur. <p>7.19.2023</p> <ul style="list-style-type: none"> Continuing with radon monitoring at Lowrie PS. Maintenance team will be meeting on 7/27 to discuss how things are going for the summer testing. Have completed all testing at six schools for lead/water testing and all schools have passed their testing. <p>9.20.2023</p> <ul style="list-style-type: none"> Radon monitoring at Lowrie is ongoing. All of the changes from the Spring are still in effect. The testing period is coming up in October. Lowrie's entire building will be tested for radon starting on October 9th. Lead testing will be continuing this fall. Jeremy to update as we start testing specific sites. <p>10.18.2023</p> <ul style="list-style-type: none"> Lowrie has passed their radon testing. 	<p><i>Jeremy Nichols</i></p>	<p><i>Ongoing</i></p>
<p>Incident Reports</p> <p>10.18.2023</p> <ul style="list-style-type: none"> The District Safety Committee will now be investigating all incident reports for district staff. Shyla did send a message to staff reminding to fill out the reports for any incidents. Since the message she had received two reports, one for a staff slipping on water and one from a teacher tripping over student backpacks. For these incidents she will send the committee an email. For other incidents the committee will discuss in our monthly meetings. 		

NEW SAFETY COMMITTEE ISSUES/DISCUSSION:

NEXT MEETING: November 15, 2023 – via Zoom at 7:00AM

Minutes were prepared by Caitlin Sullivan (sullivac@wlwv.k12.or.us). Please submit in writing any corrections to West Linn-Wilsonville District Safety Committee prior to the next meeting date; otherwise the minutes will stand as reported.