



**WEST LINN-WILSONVILLE SCHOOL DISTRICT
DEPARTMENT OF OPERATIONS**

2755 SW Borland Rd
Tualatin, OR 97062
Phone: 503.673.7995
Fax: 503.673.7077

District Safety Committee Agenda
Wednesday, October 19, 2022; 7:00 AM, WLWVSD via Zoom

A. ATTENDEES:

Name	Location/Title	Present	Absent
Jeff Chambers	Facilities Manager		
Enrique Guillen	Custodial Supervisor		
Mary Hanks	OSEA Representative		
Officer Jabral Johnson	West Linn HS, SRO		
Officer Zach Keirse	Wilsonville HS, SRO		
Pat McGough	Chief Operating Officer		
Steve Matthias	Maintenance Supervisor		
Leon Mongeau	OSEA Representative		
Jeremy Nichols	Safety & Security Supervisor		
Karen Pyeatt	District Nurse		
Caitlin Sullivan	Community Services Coordinator		
Lisa Love	WWEA Representative		
Shyla Waldern	Director of Human Resources		
Staci Ball	WWEA Representative		

B. MINUTES REVIEW:

The minutes from all meetings are available on the website: <http://www.wlww.k12.or.us/Page/16137>

C. EXISTING ACTION ITEMS:

Item	Description	Responsible Party	Status (due by)
20.1-10	<p>Long Range - Bond Planning 6.15.2022</p> <ul style="list-style-type: none"> Safety and security upgrades to happen this summer. Installing upgrades at Trillium, including the secure entry. At Wilsonville HS all of the upgrades will be installed including the electric secure entry. 	<i>Pat McGough</i>	<i>Ongoing</i>

	<p>7.20.2022</p> <ul style="list-style-type: none"> Trillium Creek, Wilsonville HS and WLHS all to be receiving safety upgrades over the summer. Trillium to get secured entry but will take 8-10 months to receive all the items needed to finish the vestibule. Trillium to also get the shelter lock system. Wilsonville HS will also get shelter lock system. WLHS will get shelter lock system around Christmas break. <p>9.21.2022</p> <ul style="list-style-type: none"> The long lead items are still preventing us from finishing Trillium Creek and WLHS. The projects are on the schedule & orders placed. Hoping for over Christmas Break but won't finalize the schedule until we have the parts. Construction area at WHS has been burglarized twice now. What can we do to help crack down on security? <p>10.19.2022</p> <ul style="list-style-type: none"> 		
20.1-4	<p>Safety, Security, and Technology Upgrades</p> <p>6.15.2022</p> <ul style="list-style-type: none"> Operations has trained all staff that have the shelter lock system other than Athey Creek. <p>7.20.2022</p> <ul style="list-style-type: none"> All schools with shelter lock system have been trained. Operations still needs to meet with Athey Creek & will also meet with schools to go over the training again in the first weeks of school. <p>9.21.2022</p> <ul style="list-style-type: none"> All schools have had the training/re-training on the shelter lock system. Have created buzz-in systems for schools as well. <p>10.19.2022</p> <ul style="list-style-type: none"> 	<p><i>Pat McGough</i> <i>Jeff Chambers</i></p>	
20.2-1	<p>Nursing Staff Safety/Health Updates</p> <p>6.15.2022</p> <ul style="list-style-type: none"> Numerous COVID tests left over so students will be allowed to take 2 boxes of tests home with them. Any additional tests will be available to staff members. <p>7.20.2022</p> <ul style="list-style-type: none"> COVID is still pretty active. The District will continue to follow the requirements/recommendations put out by the County. <p>9.21.2022</p> <ul style="list-style-type: none"> For COVID people should isolate for 5 days. Day 0 through Day 5, so actually need to be home for 6 days. Schools needing more PPE. All schools should be stocked & building engineers should know where PPE is located. Benefits meeting on 9/28 at Stafford – they will be giving free flu shots. <p>10.19.2022</p> <ul style="list-style-type: none"> 	<p><i>Karen Pyeatt</i></p>	
21.5.1	<p>Drills</p> <p>6.15.2022</p> <ul style="list-style-type: none"> Almost done with drills for the year! We have three schools that need to complete their June fire drills and then we will be done. <p>7.20.2022</p> <ul style="list-style-type: none"> All drills have been completed for the year! Saw a progression throughout the year with drills. Operations staff working to update the Standard Response Protocol posters and booklets throughout the buildings. <p>9.21.2022</p> <ul style="list-style-type: none"> Drills have been going well. All schools have completed their first fire drill and most are completing their lockdown drills. <p>10.19.2022</p> <ul style="list-style-type: none"> 		

21-7.1	<p>District Communicable Disease Plan</p> <p>6.15.2022</p> <ul style="list-style-type: none"> • There have been some updates added to the RSSL. Karen added that they will likely continue with updates over the summer. <p>7.20.2022</p> <ul style="list-style-type: none"> • The RSSL has been getting thinner but they are still making updates. The District will continue to follow all guidelines/recommendations provided by Clackamas County. <p>9.21.2022</p> <ul style="list-style-type: none"> • Checking with DSLT to see if the Ready Schools Safe Learners (RSSL) section can be removed for future meetings. • This section will now be the “District Communicable Disease Plan” 		
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NEW SAFETY COMMITTEE ISSUES/DISCUSSION:

1. District has added 2 positions at both West Linn & Wilsonville High School. They will be Safety Custodian positions – they will make sure the doors on the perimeter of the buildings are closed & locked throughout the school day.
2. AEDs for Football Stadiums. Should we have AEDs that are located in the football stadiums? They could get tampered with or run out of battery from being outside. Any solutions please bring forward via email to Pat.

NEXT MEETING: November 16, 2022 – via Zoom at 7:00AM

Minutes were prepared by Caitlin Sullivan (sullivac@wlwv.k12.or.us). Please submit in writing any corrections to West Linn-Wilsonville District Safety Committee prior to the next meeting date; otherwise the minutes will stand as reported.