

West Linn-Wilsonville School District  
**EMPLOYEE REIMBURSEMENT REQUEST**

**Please submit in a timely manner (e.g., monthly or per term)**

**Reminder: You can not request for public funds if your credit card receives rewards or if you receive rewards points using a store reward program.**

Name \_\_\_\_\_

Date \_\_\_\_\_

Date	Description	Miles	Meals	Lodging	Other Expenses (Specify)

**USE THIS FORM for July 1, 2022 - December 31, 2022 MILEAGE**

Total Miles \_\_\_\_\_ X **2022** mileage rate @ \_\_\_\_\_ per mile \$ \_\_\_\_\_

Total Claim \$ \_\_\_\_\_ **ATTACH RECEIPTS** (should match total amount on attached PO)

Documentation of mileage must accompany this form (Google Map or Mileage Table)

I certify that the above information is a true and correct statement of expenses incurred in connection with my duty.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Employee ID Number



# West Linn - Wilsonville School District

## Mileage Table

	Ad Bldg	Art Tech HS	Athey Creek	Boeckman Creek	Bolton Primary	Boones Ferry	Cedar oak Park	Clackamas ESD	CREST	District Operations	Dollar Street	Frog Pond	Inza Wood MS	Lowrie Primary	Meridian Creek	Rosemont Ridge	Stafford Primary	Sunset Primary	Three Rivers	Trillium Creek	West Linn HS	Willamette Primary	Wilsonville HS
Ad Bldg		4.3	1.8	4.1	7.5	6.7	7.1	12.8	7.4	1.6	4.0	3.3	6.8	6.2	3.8	6.3	1.8	6.5	1.2	5.4	7.5	4.4	4.3
Art Tech HS	4.3		6.0	0.4	11.7	2.7	11.2	17.0	3.4	5.8	8.3	1.2	3.0	2.7	1.2	10.5	6.0	12.5	5.3	9.6	11.7	8.5	
Athey Creek	1.8	6.0		5.9	7.0	9.4	5.9	12.3	10.1	0.1	3.7	5.1	9.8	8.0	5.6	5.8	0.1	5.9	1.3	4.3	6.3	4.0	6.1
Boeckman Creek	4.1	0.4	5.9		11.5	2.9	11.1	16.9	3.6	5.6	8.1	1.0	3.3	2.9	1.1	10.3	5.9	11.2	5.2	9.5	11.6	8.4	0.5
Bolton Primary	7.5	11.7	7.0	11.5		14.1	2.4	6.7	14.0	6.7	4.4	10.7	13.8	13.7	11.1	2.1	7.1	1.8	6.9	2.7	0.6	3.5	11.7
Boones Ferry	6.7	2.7	9.4	2.9	14.1		14.6	20.0	0.2	8.3	10.7	3.3	0.3	1.4	3.6	13.3	8.6	14.6	7.8	12.9	13.8	11.4	2.7
Cedar oak Park	7.1	11.2	5.9	11.1	2.4	14.6		9.0	14.3	5.7	5.0	10.3	14.2	13.3	10.7	2.2	5.5	2.9	6.4	2.3	2.7	4.6	11.3
Clackamas ESD	12.8	17.0	12.3	16.9	6.7	20.0	9.0		20.1	12.1	9.7	16.5	20.4	20.3	16.5	8.7	12.4	7.5	12.2	9.0	6.5	8.9	17.0
CREST	7.4	3.4	10.1	3.6	14.0	0.2	14.3	20.1		9.0	11.4	4.0	0.1	2.1	4.3	12.8	9.3	14.8	8.5	13.6	14.5	12.1	2.6
District Operations	1.6	5.8	0.1	5.6	6.7	8.3	5.7	12.1	9.0		3.5	4.9	8.0	7.6	5.3	4.4	0.4	5.7	1.1	4.0	6.1	3.8	5.9
Dollar Street	4.0	8.3	3.7	8.1	4.4	10.7	5.0	9.7	11.4	3.5		7.3	11.1	10.2	7.7	2.8	3.7	3.2	2.9	3.4	3.7	1.1	8.3
Frog Pond	3.3	1.2	5.1	1.0	10.7	3.3	10.3	16.5	4.0	4.9	7.3		3.2	2.5	0.7	9.4	5.6	10.8	4.8	9.1	10.9	8.0	1.2
Inza Wood MS	6.8	3.0	9.8	3.3	13.8	0.3	14.2	20.4	0.1	8.0	11.1	3.2		1.0	3.4	12.6	8.2	14.1	7.5	11.8	14.3	11.1	2.5
Lowrie Primary	6.2	2.7	8.0	2.9	13.7	1.4	13.3	20.3	2.1	7.6	10.2	2.5	1.0		3.2	11.8	8.1	13.3	7.4	11.6	13.3	10.6	2.7
Meridian Creek	3.8	1.2	5.6	1.1	11.1	3.6	10.7	16.5	4.3	5.3	7.7	0.7	3.4	3.2		9.4	5.5	10.7	4.8	9.1	10.6	8.0	1.2
Rosemont Ridge	6.3	10.5	5.8	10.3	2.1	13.3	2.2	8.7	12.8	4.4	2.8	9.4	12.6	11.8	9.4		4.2	1.3	5.2	0.6	1.7	2.3	10.5
Stafford Primary	1.8	6.0	0.1	5.9	7.1	8.6	5.5	12.4	9.3	0.4	3.7	5.6	8.2	8.1	5.5	4.2		5.5	1.2	3.9	5.9	4.1	6.2
Sunset Primary	6.5	12.5	5.9	11.2	1.8	14.6	2.9	7.5	14.8	5.7	3.2	10.8	14.1	13.3	10.7	1.3	5.5		6.4	1.9	1.5	2.4	11.3
Three Rivers	1.2	5.3	1.3	5.2	6.9	7.8	6.4	12.2	8.5	1.1	2.9	4.8	7.5	7.4	4.8	5.2	1.2	6.4		4.8	5.8	3.2	5.4
Trillium Creek	5.4	9.6	4.3	9.5	2.7	12.9	2.3	9.0	13.6	4.0	3.4	9.1	11.8	11.6	9.1	0.6	3.9	1.9	4.8		2.5	2.9	9.6
West Linn HS	7.5	11.7	6.3	11.6	0.6	13.8	2.7	6.5	14.5	6.1	3.7	10.9	14.3	13.3	10.6	1.7	5.9	1.5	5.8	2.5		2.9	11.4
Willamette Primary	4.4	8.5	4.0	8.4	3.5	11.4	4.6	8.9	12.1	3.8	1.1	8.0	11.1	10.6	8.0	2.3	4.1	2.4	3.2	2.9	2.9		8.6
Wilsonville HS	4.3		6.1	0.5	11.7	2.7	11.3	17.0	2.6	5.9	8.3	1.2	2.5	2.7	1.2	10.5	6.2	11.3	5.4	9.6	11.4		