



2020-2021
WEST LINN – WILSONVILLE SCHOOL DISTRICT
Payday/Cutoff Calendar

PAYROLL PAY PERIODS

PAY DATES

	<u>Cutoff Dates</u>	
06/07/2020	- 07/04/2020	July 24, 2020
07/05/2020	- 08/08/2020	August 25, 2020
08/09/2020	- 09/05/2020	September 25, 2020
09/06/2020	- 10/03/2020	October 23, 2020
10/04/2020	- 11/07/2020	November 20, 2020
11/08/2020	- 12/05/2020	December 18, 2020
12/06/2020	- 01/09/2021	January 25, 2021
01/10/2021	- 02/06/2021	February 25, 2021
02/07/2021	- 03/06/2021	March 19, 2021
03/07/2021	- 04/03/2021	April 23, 2021
04/04/2021	- 05/08/2021	May 25, 2021
05/09/2021	- 06/05/2021*	June 25, 2021

***JUNE CUT-OFF SUBJECT TO CHANGE DUE TO INCLEMENT WEATHER DAYS**

Calculation of Salary:

10 month classified employees who work the entire school year will receive 12 equal paychecks (September-August). For all employees hired after their first contract day salary will be prorated and spread out over the remaining months in their contract.

Example: Hourly rate of pay, multiplied by hours per day, multiplied by the number of days in your annual contract, equals your annual salary. Annual salary divided by 12, equals your monthly gross salary.

All classified employees complete a monthly timecard. Timecards are used for calculating extra pay or unpaid time during the payroll cutoff dates, and for documenting leave.