

**West Linn-Wilsonville
School District 3J**

Code: **ECAA**
Adopted: 2/12/07
Readopted: 1/11/16
Orig. Code(s): ECAA

Access to Buildings

Buildings secured for the night may be entered only by the members of the central staff, the administrator of such facility, the supervisor of maintenance and such personnel as each of these may authorize for a specific date, time, or purpose.

An adequate key system shall be established and maintained which will limit access to buildings to only authorized personnel. The supervisor of maintenance shall be responsible for the control and issuance of building keys.

END OF POLICY

Legal Reference(s):

[ORS 164.205 - 164.270](#)
[ORS 332.107](#)
[ORS 332.172](#)