

**West Linn-Wilsonville
School District 3J**

Code: **GBDB**
Adopted: 5/07/07
Readopted: 1/11/16
Orig. Code(s): GBDB

Transfer of Sick Leave for New Employees

The Board shall follow these procedures for the transfer of sick leave accumulated in another school district:

1. All employees must have been regularly employed during the previous year (not a temporary employee);
2. Only those days accumulated by the most recent employing district at the time of termination are transferable;
3. All employees must complete 30 working days in this district before becoming eligible to use transferred sick leave;
4. An employee terminating prior to the 30 day period referred to in three above will not be credited with days other than those acquired from this district during the first thirty days of employment;
5. Employees will be allowed to transfer into the West Linn-Wilsonville School District, subject to three above, the amount of sick leave accumulated in another Oregon school system or ESD at the time of their termination as stated in Oregon Revised Statute 332.507, subsection 4.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 332.505](#)
[ORS 332.507](#)