

**West Linn-Wilsonville  
School District 3J**

Code: **IICA**  
Adopted: 9/10/07  
Readopted: 3/07/16  
Orig. Code(s): IICA

**Extended Field Trips\*\***

The district will allow students to participate in extended field trips when:

1. The field trip is an integral part of the curricular program.
2. All volunteers and chaperones participating on the field trip have met the district supervision criteria including fingerprint and background checks.
3. The field trip and its funding have been approved by the principal prior to any plans being made by the supervising teacher and/or students.
4. It is funded from the district budget, **or** it is funded by the total student group participating with the following stipulations:
  - a. If money-raising activities are planned, it be readily demonstrated that an excessive burden will not be placed upon staff, students or parents;
  - b. No student of the group will be eliminated due to an inability to raise his/her share of the total amount required;
  - c. Money-raising activities may not use or disrupt any regular school time.

All field trips will be planned and carried out using the criteria of proper transportation and supervision as required by the district.

For purposes of this policy, an “extended field trip” is defined as one that extends beyond one day, requiring lodging and meals in addition to basic transportation.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)  
[ORS 336.014](#)  
[ORS 339.155](#)

[OAR 581-022-1020](#)

**Cross Reference(s):**

EEAE - Student Transportation in Private Vehicles  
KI - Public Solicitations in the District  
KK - Visitors to School