

Parental Rights**

The Board recognizes the importance of promoting parental input in decision making related to their student's health and general well-being; in determining district and student needs for educational services; and in program development and district operations. To assist the district in this effort, and in accordance with the No Child Left Behind Act of 2001 (NCLBA), the district affirms the right of parents, upon request, to inspect:

1. A survey created by a third party before the survey is administered or distributed by the district to a student, including any district survey containing "covered survey items"¹ as defined by NCLBA;
2. Any instructional material used by the district as part of the educational curriculum for the student;
3. Any instrument used in the collection of personal information from students for the purpose of marketing or for selling that information or otherwise providing that information to others for that purpose.

As provided by law, parents of district students will also, upon request, be permitted to excuse their student from "covered activities"² as defined by NCLBA. The rights provided to parents under this policy, transfer to the student when the student turns 18 years old, or is an emancipated minor under applicable state law.

The superintendent will ensure that activities requiring parental notification are provided as required by law and that reasonable notice of the adoption or continued use of this policy is provided to parents of students enrolled in district schools. The input of parents will be encouraged in the development, adoption and any subsequent revision of this policy.

¹Covered survey items under NCLBA include one or more of the following items: political affiliations or beliefs of the student or the student's family; mental and psychological problems of the student or the student's family; sex behavior or attitudes; illegal, antisocial, self-incriminating or demeaning behavior; critical appraisals of other individuals with whom respondents have close family relationships; legally recognized privileged or analogous relationships, such as those of lawyers, physicians and ministers; religious practices, affiliations or beliefs of the student or the student's parent; and income, other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program.

²Covered activities requiring notification under NCLBA include activities involving the collection, disclosure or use of personal information collected from students for the purpose of marketing or for selling that information or otherwise providing that information to others for that purpose; the administration of any survey containing one or more of covered survey items; and any nonemergency, invasive physical examination or screening that is required as a condition of attendance and administered and scheduled by the school in advance. See the administrative regulation for additional definitions.

The superintendent shall develop administrative regulations to implement this policy, including provisions as may be necessary to ensure appropriate notification to parents of their rights under federal law and district procedures to request review of covered materials, excuse a student from participating in covered activities and protect student privacy in the event of administration or distribution of a survey to a student.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

Protection of Pupil Rights, 20 U.S.C. § 1232h (2006); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2006).

**West Linn-Wilsonville
School District 3J**

Code: **KBA**
Adopted: 1/07/08
Readopted: 3/07/16
Orig. Code(s): KBA

Public Records**

“Public record” means any information that:

1. Is prepared, owned, used or retained by the district;
2. Is related to an activity, transaction or function of the district; and
3. Is necessary to satisfy the fiscal, legal, administrative or historical policies, requirements or needs of the district.

Public record does not include messages on voice mail or on other telephone message storage and retrieval systems or spoken communication that is not recorded.

Board meetings and records will be matters of public information subject to such restrictions as are set by federal law or regulation, by state or by pertinent court rulings.

The Board’s official minutes, its written policies and its financial records will be available at the superintendent’s office for inspection by any citizen desiring to examine them during hours when the superintendent’s office is open. All such information will be made available to individuals with disabilities in any appropriate format upon request and with appropriate advance notice. Auxiliary aids and services are available to ensure equally effective communications to qualified persons with disabilities and may include large print, Braille, audio recordings, readers, assistance in locating materials or other equally effective accommodations.

The Board supports the right of the people to know about programs and services of their schools and will make every effort to disseminate information. Each principal is authorized to use all means available to keep parents and others of his/her particular school’s community informed about the school’s program and activities.

No records will be released for inspection by the public or any unauthorized persons – either by the superintendent or any other person designated as custodian for district records – as such disclosure would be contrary to the public interest, as described by law.

If a copy of a record is requested, the district will provide a single certified copy. If a request to inspect a record is made and the public record is maintained in a machine readable or electronic form, the custodian shall provide in the form the public requested, if available. If not available in the form requested, it will be provided in the form the public record is maintained. If a person who is a party to a civil judicial proceeding to which the district is a party or who has filed notice under ORS 30.275(5)(a), asks to inspect or to receive a copy of a public record that the person knows relates to the proceeding or notice, the

individual must submit the request in writing to the designated custodian of district records and at the same time to the district's attorney.

Employee and volunteer addresses, electronic mail addresses (other than district electronic mail addresses assigned by the district to district employees), social security numbers, dates of birth and telephone numbers contained in personnel records maintained by the district are exempt from public disclosure pursuant to ORS 192.445 and ORS 192.502(3). Such information may be released only upon the written request of the employee or volunteer or as otherwise provided by law. This exemption does not apply to a substitute teacher, as defined in ORS 342.815, when requested by a professional education association of which the substitute teacher may be a member. District electronic email addresses assigned by the district to district employees are not exempt. Additionally, the district will not disclose the identification badge or card of an employee without the employee's written consent if the badge or card contains the employee's photograph and the badge or card was prepared solely for internal use by the district to identify district employees. A duplicate of the photograph used on the badge or card shall not be disclosed.

Upon receipt of a request, the district will respond as soon as practicable and without unreasonable delay. The response must acknowledge the receipt of the request and one of the following:

1. A statement that the district does not possess, or is not the custodian of, the public record;
2. Copies of all requested public records for which the district does not claim an exemption from disclosure under ORS 192.410 to 192.505;
3. A statement that the district is the custodian of at least some of the requested public records, an estimate of the time the district requires before the public records may be inspected or copies of the records will be provided and an estimate of the fees that the requester must pay as a condition of receiving the public records;
4. A statement that the district is the custodian of at least some of the requested public records and that an estimate of the time and fees for disclosure of the public records will be provided by the district within a reasonable time;
5. A statement that the district is uncertain whether the district possesses the public record and that the district will search for the record and make an appropriate response as soon as practicable;
6. A statement that state or federal law prohibits the district from acknowledging whether the record exists or that acknowledging whether the record exists would result in the loss of federal benefits or other sanction. A statement under this paragraph must include a citation to the state or federal law relied upon by the district.

The district may request additional information or clarification from the requester for the purpose of expediting the district's response to the request.

The Board reserves the right to establish a fee schedule which will reasonably reimburse the district for the actual cost of making copies of public records for the public. There will be no additional charge for auxiliary aids and services provided for qualified persons with disabilities.

Requests for copies of documents shall be in writing and will be presented to the superintendent.

The district shall retain and maintain its public records in accordance with Oregon Administrative Rule 166, Division 400.

END OF POLICY

Legal Reference(s):

[ORS Chapter 192](#)

[OAR 137-004-0800\(1\)](#)

[OAR 166-400](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).
OR. DEP'T OF JUSTICE, OR. ATT'Y GENERAL'S PUBLIC RECORD AND MEETINGS MANUAL.
Americans with Disabilities Act Amendments Act of 2008.

**West Linn-Wilsonville
School District 3J**

Code: **KC**
Adopted: 1/07/08
Readopted: 3/07/16
Orig. Code(s): KC

Community Involvement in Decision Making

Advisory committees should be appointed to study specific matters in which the school board wants broad public participation. Members should be interested citizens rather than specialists in the specific task of the advisory committee. Citizens with special training and experience can best be used as consultants to the advisory committee.

The specific assignment of the advisory committee should be given to the committee in writing. Each advisory committee should be instructed as to:

1. The length of time each member is being asked to serve;
2. The service the school board wishes it to render;
3. The resources the school board intends to provide to help it complete its work;
4. The approximate dates on which the school board wishes it to submit reports;
5. The time and place of the first meeting;
6. The school board's policies governing advisory committees;
7. The approximate date on which the school board wishes to dissolve the advisory committee.

The Board should seek the advice of the superintendent of schools before establishing or dissolving any advisory committee, but the Board will have the sole right to establish or dissolve any advisory committee.

Upon completion of its assignment, each advisory committee will be dissolved upon receipt of its final report.

Public recognition should be given to those serving a particular advisory committee. The public should be informed of all major conclusions and recommendations made by those committees.

END OF POLICY

Legal Reference(s):

[ORS 329.125](#)
[ORS 332.107](#)

Cross Reference(s):

IFCA - 21st Century Schools Councils

**West Linn-Wilsonville
School District 3J**

Code: **KG**
Adopted: 1/07/08
Readopted: 3/07/16
Orig. Code(s): KG

Use of District Facilities

It is the policy of the Board that school buildings and other district facilities shall be made available for use under capable, lawful and responsible adult supervision.

Community activities of an educational, recreational, civic, partisan, political or sectarian nature may occur in district facilities. Play fields are considered district facilities within the meaning of this policy, and their use requires adherence to this application and approval process.

In the event that the district purchases property for future school sites, the superintendent is authorized to arrange for a caretaker or other means to maintain the property and any buildings or other facilities on the property at a level consistent with community standards. The arrangements of a caretaker may include allowing the caretaker the use of residential facilities in exchange for caretaker services, or the arrangement may include allowing the caretaker to grow and harvest a crop on district-owned property in exchange for maintaining the property. In no event, however, will the caretaker be permitted to conduct other private business activities on district-owned property.

All applications must be filed for approval annually. No approval will be granted for a period longer than one year. It is the intention of the school board to promote diverse use of district facilities.

Procedures to implement this policy, including general rules and regulations, will be developed and administered under the supervision of the superintendent of schools.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 332.172](#)

Cross Reference(s):

EDC/KGF - Authorized Use of District-Owned Materials
KGF/EDC - Authorized Use of District-Owned Materials
KI - Public Solicitations in the District
KM - Relations with Community Organizations

**West Linn-Wilsonville
School District 3J**

Code: **KGB**
Adopted: 1/07/08
Readopted: 3/07/16
Orig. Code(s): KGB

Public Conduct on District Property

The Board adopts the following for the maintenance of public order on real property owned, leased or otherwise used by the district.

No person on school property shall:

1. Injure or threaten to injure another person.
2. Damage the property of another or of the district.
3. Violate any local or state law relating to the maintenance of public order.
4. Conduct himself/herself in such a manner as to impede, delay, or otherwise interfere with the orderly conduct of the educational program of the district or any activity taking place on school property which has been authorized by the Board, the superintendent, a principal or other authorized school administrator.
5. Enter any portion of school premises at any time for purposes other than those which are lawful and/or authorized by school personnel.
6. Willfully violate other rules and regulations adopted by the Board or individual schools.

Violations by students and staff members will be handled by individual principals. The superintendent will be responsible for the enforcement of this policy and he/she may delegate other administrative officers to take enforcement action. The superintendent shall be responsible for the implementation of these rules.

In cases where violations do not cease after reasonable warning, the superintendent or any other school official may request assistance from local law officials and/or the courts.

Persons having no legitimate purpose or business on district property or violating or threatening to violate the above rules may be issued a trespass citation and/or ejected from the premises, excluded from district-approved activities temporarily or permanently and/or referred to law enforcement officials.

END OF POLICY

Legal Reference(s):

[ORS 161.015](#)
[ORS 164.245](#)
[ORS 164.255](#)
[ORS 166.025](#)
[ORS 166.155 to -166.165](#)

[ORS 166.210 to -166.370](#)
[ORS 336.109](#)
[ORS 339.883](#)
[ORS 431.840](#)
[ORS 433.835 to -433.990](#)

[ORS 806.060 to -806.080](#)

[OAR 333-015-0025 to -0090](#)
[OAR 581-021-0110](#)
[OAR 584-020-0040\(4\)\(e\),\(g\)](#)

Gun-Free Schools Act, 20 U.S.C. 7151 (2006).
Pro-Children Act of 1994, 20 U.S.C. §§ 6081-6084 (2006).
Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2006).

Cross Reference(s):

ECD - Traffic and Parking Controls
KGC/GBK/JFCG - Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems

**West Linn-Wilsonville
School District 3J**

Code: **KGC/GBK/JFCG**
Adopted: 5/07/07
Readopted: 3/07/16
Orig. Code(s): GBK

**Prohibited Use, Possession, Distribution or Sale of Tobacco
Products and Inhalant Delivery Systems**

It is the district's obligation to protect the health, welfare and safety of students. To be consistent with Oregon law and district curriculum, student possession, use, distribution or sale of tobacco products or inhalant delivery systems in any form on district premises, at school-sponsored activities, on or off district premises, on all district grounds, including parking lots, in district-owned, rented or leased vehicles or otherwise, or while a student is under the jurisdiction of the district, is prohibited.

The use, distribution or sale of tobacco products or inhalant delivery systems by staff and all others is prohibited on district premises, in any building or facility, on district grounds, including parking lots, in any vehicle owned, leased, rented or chartered by the district, school or public charter school and at all school-sponsored activities.

For the purpose of this policy, "tobacco products" is defined to include, but not limited to, any lighted or unlighted cigarette, cigar, pipe, bidi, clove cigarette, and any other smoking product, spit tobacco, also known as smokeless, dip, chew or snuff in any form. This does not include USFDA-approved tobacco products or other therapy products used for the purpose of cessation.

For the purpose of this policy, "inhalant delivery system" means a device that can be used to deliver nicotine or cannabinoids in the form of a vapor or aerosol to a person inhaling from the device; or a component of a device or a substance in any form sold for the purpose of being vaporized or aerosolized by a device, whether the component or substance is sold or not sold separately. This does not include USFDA-approved tobacco products or other therapy products marked and sold solely for the approved purpose.

Violation of this policy will lead to appropriate disciplinary action up to and including expulsion for students. When considering disciplinary action for a student with disabilities, the district must follow the requirements of Board policy JGDA/JGEA - Discipline of Students with Disabilities, including those involving functional behavioral assessment, change of placement, manifestation determination and an interim alternative educational setting. Community or school service may be required. A referral to law enforcement may be made. Parents will be notified of all violations involving their student and subsequent action taken by the school. Information about cessation support and/or tobacco education programs and how students can access these programs will be provided. At the discretion of the principal, attendance and completion of such programs, or successful completion of a behavior modification plan, may be allowed as a substitute for, or as part of student discipline.

Violation of this policy by nonstudents (the public) may result in the individual's removal from district property. The district reserves the right to restrict access to district property by individuals who are repeat offenders.

This policy shall be enforced at all times. The superintendent will develop administrative regulations as needed to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 167.400](#)
[ORS 332.107](#)
[ORS 336.222](#)
[ORS 336.227](#)
[ORS 339.240](#)
[ORS 339.250](#)

[ORS 339.883](#)
[ORS 431.840](#)
[ORS 433.835 to- 433.990](#)

[OAR 581-021-0050 to -0075](#)
[OAR 581-021-0110](#)

[OAR 581-022-0413](#)
[OAR 581-053-0230\(9\)\(s\)](#)
[OAR 581-053-0330\(1\)\(m\)](#)
[OAR 581-053-0430\(12\)](#)
[OAR 581-053-0531\(11\)](#)
[OAR 581-053-0630](#)

Pro-Children Act of 1994, 20 U.S.C. §§ 6081-6084 (2006).

Cross Reference(s):

GBK/JFCG/KGC - Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems
JFCG/KGC/GBK - Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems

**West Linn-Wilsonville
School District 3J**

Code: **KGF/EDC**
Adopted: 2/12/07
Readopted: 3/07/16
Orig. Code(s): EDC

Authorized Use of District-Owned Materials

District property may be used by outside agencies for any purpose authorized by the Board, so long as it does not interfere with its use by the district schools. Appropriate fees will be charged should the need arise. However, the use of district property for activities unrelated to school, civic, community or educational purposes will be discouraged.

The Board will permit district equipment to be loaned to staff members when such use is directly or peripherally related to their employment, and to students when the equipment is required in their studies or extracurricular activities. Proper regulations should be established to insure the borrower's responsibility for, and return of, all such equipment. Use of district equipment by staff shall be consistent with the Oregon Ethics Laws.

END OF POLICY

Legal Reference(s):

[ORS Chapter 244](#)
[ORS 332.107](#)

[OAR 584-020-0040](#)

OREGON GOVERNMENT ETHICS COMM'N, OR. GOV'T ETHICS LAW, A GUIDE FOR PUBLIC OFFICIALS (2008).

Cross Reference(s):

KG - Use of District Facilities
EDC/KGF - Authorized Use of District-Owned Materials

**West Linn-Wilsonville
School District 3J**

Code: **KI**
Adopted: 1/07/08
Readopted: 3/07/16
Orig. Code(s): KI

Public Solicitations in the District

The solicitation of funds, collections and drives divert time, energy and attention away from the educational program. In some cases this activity could present a financial hardship on students who may be compelled by peer pressure to make a contribution.

For these reasons all solicitations in the schools by outside groups shall be prohibited except those of an educational or cultural nature which have been approved by the superintendent. Applications for approval shall be submitted to the superintendent at least 30 days prior to the date designated for such activity.

END OF POLICY

Legal Reference(s):

[ORS 332.593](#)

[ORS 339.880](#)

32 OR. ATTY. GEN. OP. 209 (1965)

46 OR. ATTY. GEN. OP 239 (1989)

Protection of Pupil Rights, 20 U.S.C. § 1232h (2006); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2006).

Cross Reference(s):

DJG - Vendor Relations

GBI - Staff Gifts and Solicitations

IICAA - Nondistrict Sponsored Student Trips and Excursions

KG - Use of District Facilities

KJA - Special Interest Materials

**West Linn-Wilsonville
School District 3J**

Code: **KJ**
Adopted: 1/07/08
Readopted: 3/07/16
Orig. Code(s): KJ

Advertising in the District

Neither the facilities, the name of school buildings nor the district, the staff, the students, the school system, nor any part thereof shall be employed in any manner for advertising or otherwise promoting the interests of any commercial or other nonschool agency or organization except that:

1. The district may cooperate in furthering the work of any nonprofit, community-wide social service agency, provided that such cooperation does not restrict or impair the educational program of the schools.
2. The schools may use films or other educational materials bearing only simple mention of the producing or sponsoring firm.
3. The district may participate in radio and television programs under acceptable commercial sponsorship when such participation is supplementary or beneficial to the program of the schools.
4. The superintendent may announce, or authorize to be announced, any lecture or other community activity of particular educational merit.
5. The schools may, upon approval of the superintendent, cooperate with any governmental agency in promoting activities in the general public interest which are nonpartisan and noncontroversial and which promote the education or other best interests of the students.
6. School publications or venues may accept and publish paid advertising under established procedures.

END OF POLICY

Legal Reference(s):

[ORS 279B.055](#)

[ORS 332.107](#)

Cross Reference(s):

GBC - Staff Ethics

GBI - Staff Gifts and Solicitations

KJA - Special Interest Materials

**West Linn-Wilsonville
School District 3J**

Code: **KJA**
Adopted: 1/07/08
Readopted: 3/07/16
Orig. Code(s): KFA

Special Interest Materials

Commercial organizations offer many materials for use by teachers in the classroom.

Some of these materials are of high educational value with little or no advertising emphasis. Other materials are primarily advertising and have only limited educational value.

In general, supplementary printed materials from commercial, political, religious, or other non-school sources, should have the approval of the director of curriculum before being used in the schools. This approval may be given to materials which are of obvious educational quality, which supplement and enrich text and reference book materials for definite school courses, which are timely and up-to-date.

Advertising materials of commercial, political or religious nature should not be displayed or distributed in the schools or on school grounds. Students may not be used as the agents for distributing non-school materials to the homes without the approval of the superintendent or designee.

Teachers may use special aids (nonprinted materials) such as models, cuts, films, slides, pictures, charts and exhibits for educational purposes with the approval of the principal, although such materials may bear the name of a commercial firm which may have provided the materials.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

46 OR. ATTY. GEN. OP. 239 (1989)

Cross Reference(s):

GBI - Staff Gifts and Solicitations
KI - Public Solicitations in the District
KJ - Advertising in the District

**West Linn-Wilsonville
School District 3J**

Code: **KK**
Adopted: 1/07/08
Readopted: 3/07/16
Orig. Code(s): **KK**

Visitors to School

The Board encourages parents and other guests to visit district schools.

All persons visiting a district school are required to immediately report to the school office. The school administrator has discretion in admitting visitors to the school and/or grounds. All visitors will be required to sign the visitors register and receive an authorization badge to be worn visibly during the visit.

Any unauthorized person on school property will be reported to a school or district administrator. The person will be asked to leave. Law enforcement may be called if the situation warrants such measures.

Students will not be permitted to bring brothers and sisters to school. Requests to bring out-of-town visitors must be submitted to the principal for consideration and approval.

END OF POLICY

Legal Reference(s):

[ORS 164.245](#)
[ORS 164.255](#)
[ORS 166.025](#)
[ORS 166.155 - 166.165](#)
[ORS 332.107](#)

Cross Reference(s):

BG - Board-Staff Communications

**West Linn-Wilsonville
School District 3J**

Code: **KL**
Adopted: 1/07/08
Readopted: 3/07/16
Orig. Code(s): KL

Public Complaints

No staff, student, parent or community member will be denied the right to petition the Board for redress of a grievance. Complaints will be referred through the proper process for resolution before action by the Board. Exceptions are complaints that concern the superintendent or involve Board actions or Board operations.

The Board will consider hearing citizen complaints when the administration cannot resolve them. Matters should be in writing and should be specific in the terms of action desired. The Board will not consider complaints that have not been studied or considered at the appropriate building level.

If a complaint alleges a violation of state standards or a violation of other statutory or administrative rule for which the State Superintendent of Public Instruction has appeal responsibilities, and the complaint is not resolved at the local level, the district will supply the complainant with appropriate information to file a direct appeal to the State Superintendent as outlined in Oregon Administrative Rules (OAR) 581-022-1940.

END OF POLICY

Legal Reference(s):

[ORS 192.610 to -192.690](#)
[ORS 332.107](#)

[OAR 581-022-1940](#)
[OAR 581-022-1941](#)

House Bill (HB) 3371 (2015)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).
Connick v. Myers, 461 U.S. 138 (1983).

Cross Reference(s):

IIA - Textbook/Instructional Materials Selection and Adoptions

**West Linn-Wilsonville
School District 3J**

Code: **KM**
Adopted: 1/07/08
Readopted: 3/07/16
Orig. Code(s): KM

Relations with Community Organizations

Parents, patrons and community organizations should be involved and encouraged to play a supportive role in the life of the school. The local school and the district should include citizens or citizen groups on advisory committees when feasible.

END OF POLICY

Legal Reference(s):

[ORS 329.150](#)

[ORS 332.107](#)

[ORS 336.505 to -336.525](#)

[ORS 339.880](#)

32 OR. ATTY. GEN. OP. 209 (1965)

Cross Reference(s):

KG - Use of District Facilities

**West Linn-Wilsonville
School District 3J**

Code: **KN**
Adopted: 1/07/08
Readopted: 3/07/16
Orig. Code(s): KNAJ

Relations with Law Enforcement

The district shall be responsible for the safety and protection of each student in its care; an effective working relationship will be established with law enforcement officials to accomplish this.

END OF POLICY

Legal Reference(s):

[ORS 329.150](#)
[ORS 419B.015](#)
[ORS 419B.045](#)

Letter Opinion, Office of the Attorney General (August 18, 1986).

Greene v. Camreta, 588 F.3d 1011 (9th Cir. 2009), vacated in part by, remanded by Camreta v. Greene, 131 S. Ct. 2020 (U.S. 2011); vacated in part, remanded by Greene v. Camreta 661 F. 3d 1201 (9th Cir. 2011).

Cross Reference(s):

JFG - Student Searches

**West Linn-Wilsonville
School District 3J**

Code: **KNA**
Adopted: 1/07/08
Readopted: 3/07/16
Orig. Code(s): KNAK

Relations with Fire Authorities

The school administration will cooperate in every way possible in the inspection of buildings and school facilities by local fire authorities and will comply with local and state regulations.

Principals and other administrators will ask the counsel of and cooperate with fire authorities in matters of planning and execution of fire drills, housekeeping, building safety and in planning for events involving large numbers of students and adults on school premises.

END OF POLICY

Legal Reference(s):

[ORS 164.245](#)
[ORS 164.255](#)
[ORS 166.025](#)
[ORS 166.155 - 166.165](#)
[ORS 332.107](#)

West Linn-Wilsonville School District 3J

Code: **LBE**
Adopted: 3/07/16

Public Charter Schools**

The district recognizes that public charter schools offer an opportunity to create new, innovative and more flexible ways of educating students in an atmosphere of learning experiences based on current research and development. Public charter schools shall demonstrate a commitment to the mission and diversity of public education while adhering to one or more of the following goals:

1. Increase student learning and achievement;
2. Increase choices of learning opportunities for students;
3. Better meet individual student academic needs and interests;
4. Build stronger working relationships among educators, parents and other community members;
5. Encourage the use of different and innovative learning methods;
6. Provide opportunities in small learning environments for flexibility and innovation;
7. Create new professional opportunities for teachers;
8. Establish additional forms of accountability for schools; and
9. Create innovative measurement tools.

Public charter schools may be established as a new public school, from an existing public school or a portion of the school or from an existing alternative education program. A public charter school may not convert an existing tuition-based private school into a charter school, affiliate itself with a nonsectarian school or religious institution or encompass all the schools in the district unless the district is composed of only one school.

The Board will not approve any public charter school proposal when it is deemed that its value is outweighed by any direct identifiable, significant and adverse impact on the quality of the public education of students residing in the district. To meet the eligibility criteria for Board approval, a public charter school proposal must meet the requirements of Oregon Revised Statutes, Oregon Administrative Rules, Board policy and regulation. Upon request of the Board, the public charter school applicant must furnish in a timely manner any other information the Board deems relevant and necessary to conduct a complete and good faith evaluation of the public charter school proposal.

The district will determine if it has any unused or underutilized buildings. Buildings may be made available for public charter school use, subject to Board approval. Approved use may be limited to instructional purposes only. Appropriate-use fees will be determined by the Board. Public charter school

use outside the district's instructional day will be subject to Board policy KG - Community Use of District Facilities and accompanying administrative regulation.

Public charter school students may, upon request, be allowed to participate in district programs such as physical education, instrumental and vocal music offerings or other selected options if space and materials are available. Students must adhere to state law, Board policies, regulations and rules concerning conduct and discipline.

The district may provide instructional materials, lesson plans or curriculum guides for use in a public charter school.

The public charter school employer will be determined with each proposal. If the Board is the employer, the terms of the current collective bargaining agreement will be examined to determine which parts of the agreement apply. If the Board is not the sponsor of the public charter school, it shall not be the employer and will not collectively bargain with public charter school employees.

The district will annually calculate the number of students residing in the district who are enrolled in a virtual public charter school. When the percentage is more than three percent, the district may choose to not approve additional students for enrollment to a virtual public charter school, subject to the requirements in 581-026-0305(2).

The district is only required to use data that is reasonably available to the district including but not limited to the following for such calculation:

1. The number of students residing in the district enrolled in the schools within the district;
2. The number of students residing in the district enrolled in public charter schools located in the district;
3. The number of students residing in the district enrolled in virtual public charter schools;
4. The number of home-schooled students who reside in the district and who have registered with the educational service district; and
5. The number of students who reside in the district enrolled in private schools located within the school district.

A parent may appeal a decision of a school district to not approve a student for enrollment to a virtual public charter school to the State Board of Education.

The superintendent will develop administrative regulations for public charter schools to include the proposal process, review and appeal procedure and charter agreement provisions.

END OF POLICY

Legal Reference(s):

[ORS 327.077](#)
[ORS 327.109](#)
[ORS 332.107](#)

[ORS Chapter 338](#)
[ORS 339.141](#)
[ORS 339.147](#)

[OAR 581-026-0005 to -0515](#)

No Child Left Behind Act of 2001, 20 U.S.C. §§ 6311-6322 (2006).

**West Linn-Wilsonville
School District 3J**

Code: **LE**
Adopted: 1/07/08
Readopted: 3/07/16
Orig. Code(s): LE

Relations with Colleges and Universities

The Board desires that staff and students of this school district benefit in every feasible way from resources provided by the colleges and universities of our area. The superintendent is to keep the Board informed of all opportunities for shared and cooperative services between the district and institutions of higher learning. Additionally, staff members are encouraged to seek out and utilize the services of college and university faculty members who are willing to serve our schools as instructional resource persons.

END OF POLICY

Legal Reference(s):

[ORS 329.150](#)

[ORS 336.014](#)

**West Linn-Wilsonville
School District 3J**

Code: **LGA**
Adopted: 3/07/16

Compliance with Standards

The Board recognizes the need to comply with the educational standards as outlined by the State Board of Education.

It is also recognized that a district may petition the State Superintendent of Public Instruction for a waiver of a specific standard. A petition shall specify the reason(s) the district is seeking the waiver and other relevant information. If it is determined the request conforms with the intent of the standards, the state superintendent shall recommend the waiver to the State Board of Education.

The district will maintain a record of any waiver which has been requested by the district and approved by the State Board of Education.

Procedures shall be developed whereby residents of the district or any parent of students attending school in the district may make an appeal or complaint alleging violation of standard. The district shall also include a procedure for direct appeal to the State Superintendent of Public Instruction of an alleged standards violation.

END OF POLICY

Legal Reference(s):

[ORS 327.102](#)

[ORS 327.103](#)

[ORS 329.085](#)

[ORS 336.035 to -336.086](#)

[OAR 581-022-0102 to -1941](#)

**West Linn-Wilsonville
School District 3J**

Code: **LI**
Adopted: 1/07/08
Readopted: 3/07/16
Orig. Code(s): LI

Relations with Educational Accreditation Agencies

It shall be the policy of the Board to seek the highest status of membership for the high schools in the AdvancED cooperating in the association's evaluation of the high schools and considering its recommendations.

END OF POLICY

Legal Reference(s):

[ORS 329.150](#)
[ORS 336.014](#)