

**West Linn-Wilsonville
School District 3J**

Code: **BBF**
Readopted: 12.9.24
Orig. Code(s): BBF

Code of Conduct

A Board member should:

1. Comply with ethics laws for public officials;
2. Understand that the Board sets the standards for the district through Board policy. Board members do not manage the district on a day-to-day basis;
3. Understand that the Board makes decisions by a quorum vote of the Board. Individual Board members may not commit the Board to any action;
4. Respect the right of other Board members to have opinions and ideas which differ;
5. Recognize that decisions made by a quorum vote are the final decisions of the Board. Such decisions, should be supported by all Board members;
6. Make decisions only after the facts are presented and discussed;
7. Understand the chain of command and refer problems or complaints to the superintendent's office;
8. Recognize that the Board must comply with the "Public Meetings Law" and only has authority to make decisions at properly noticed board meetings;
9. Insist that all Board and district business is ethical and honest;
10. Be open, fair and honest;
11. Understand that Board Members will receive information that is confidential and cannot be shared;
12. Recognize that the superintendent is the Board's employee and designated as the Chief Executive Officer of the district;
13. Take action only after hearing the superintendent's recommendations;
14. Refuse to bring personal or family problems into Board considerations;
15. Give District staff the respect and consideration due to skilled, professional employees;

16. Present personal criticism of District operations to the superintendent, when appropriate, not to District staff;
17. Public Comment will be taken in accordance with Board Policy BDDH.;
18. Respect the right of the public to be informed about District decisions and school operations as allowed by law;
19. Remember that content discussed in executive session is confidential and cannot be shared outside of the executive session;
20. Use social media, websites, or other ~~and~~ electronic communications judiciously, respectfully, and in a manner that does not violate Oregon's Public Meetings Laws or district policy;
21. When posting online or to social media, Board Members will treat and refer to other Board members, staff, student and the public with respect, and will not post confidential information about students, staff or district business.
22. A Board Member is a mandatory reporter of child abuse. A Board Member having reasonable cause to believe that any child with whom the Board Members comes into contact with has suffered abuse or that any person with whom the Board Member comes into contact with has abused a child shall immediately make a report to the Department of Human Services (DHS) or to law enforcement within the county where the person making the report is at the time of contact.

END OF POLICY

Legal Reference(s):

[ORS 162.015 to -162.035](#)

[ORS 162.405 to -162.425](#)

[ORS 332.055](#)

[ORS 192.610 - 192.710](#)

[ORS Chapter 244](#)

[ORS 419B.005](#)

[ORS 419B.010](#)

[ORS 419B.015](#)

Cross Reference(s):

BBFA - Board Member Ethics and Conflicts of Interest

GBI - Staff Gifts and Solicitations