



# Care Coordination Request Form

If you are a new member currently involved in an active medical or drug treatment plan, you may have concerns about whether you will be able to continue treatment under PacificSource coverage. We understand your concern and will contact you (or your designee) to discuss your ongoing care needs. **Please complete all applicable sections below and return the form as soon as possible to:**

PacificSource Health Plans, ATTN: Health Services Dept.  
PO Box 7068, Springfield, OR 97475-0068  
Email: MSSTeamCommercial@pacificsource.com  
Fax: (541) 684-5486  
Questions? (888) 977-9299; TTY (800) 735-2900

## Enrollment Information

Employer/Group Name \_\_\_\_\_ Date PacificSource coverage will be effective \_\_\_\_/\_\_\_\_/\_\_\_\_  
Employee Last Name \_\_\_\_\_ Employee First Name \_\_\_\_\_ MI \_\_\_\_\_  
Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Daytime Phone \_\_\_\_\_  
Email Address \_\_\_\_\_

## Current and Prior Insurance Coverage Information

Name of Insured \_\_\_\_\_ Insurance Company Name \_\_\_\_\_  
Insurance Company Policy Number \_\_\_\_\_ Coverage Dates \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_  
Will coverage remain in effect while covered by PacificSource?      Yes      No

## Member Information

Name of Member \_\_\_\_\_ Relationship to Employee:    Self    Spouse    Dependent  
Sex \_\_\_\_\_ Date of Birth \_\_\_\_\_ Physician \_\_\_\_\_ Physician Phone \_\_\_\_\_

Is the member:

- Yes      No      Currently receiving treatment for any conditions or trauma?  
If yes, please describe: \_\_\_\_\_
- Yes      No      Scheduled for surgery or hospitalization during the next 90 days?  
If yes, please describe: \_\_\_\_\_  
If yes, at which hospital or facility? \_\_\_\_\_
- Yes      No      Receiving chemotherapy, radiation therapy, or other cancer therapy?
- Yes      No      Enrolled in home care or hospice?
- Yes      No      A candidate for organ transplant?
- Yes      No      Receiving treatment as a result of a recent major surgery?
- Yes      No      Currently enrolled in a disease management program?  
If yes, please describe: \_\_\_\_\_
- Yes      No      Currently pregnant?  
If yes, when is the due date? \_\_\_\_\_
- Yes      No      Are you interested in receiving information about the PacificSource Prenatal Program?
- Yes      No      Currently using a specialty pharmacy?  
If so, please include specialty pharmacy, specialty medication, and prescribing doctor.  
\_\_\_\_\_

List the names of prescription medication the member regularly takes (you don't need to list any over-the-counter or herbal medications). For each, include the name and phone of the prescribing doctor:

Medication Name	Prescribing Doctor	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please describe the condition and/or treatment plan for which the member requests assistance in transitioning to PacificSource:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Authorization to Request/Release Information**

I, the undersigned, hereby authorize PacificSource Health Plans to request and/or disclose health information about me or my dependents (specifically those persons who are listed for benefits coverage on this enrollment form) for the purpose of facilitating my healthcare benefits, including the administration, payment and business operations related to those benefits.

Health information requested or disclosed may be related to treatment or services sought from, or provided by:

- A physician, dentist, pharmacist, or other healthcare practitioner;
- A clinic, hospital, long-term care, or other medical or nursing facility;
- Any other institution providing care, treatment, consultation, pharmaceuticals or supplies, or:
- An insurance carrier or group health plan.

**Health information requested or disclosed may include, but is not limited to: claims records, correspondence, medical records, billing statements, diagnostic imaging reports, laboratory reports, dental records, or hospital records (including nursing records and progress notes). This acknowledgement does not apply to psychotherapy notes. A separate authorization will be used to obtain information related to psychotherapy, chemical dependency, and HIV status, when applicable.**

Signature \_\_\_\_\_ Date \_\_\_\_\_